



Stage 3 Solution Analysis

California Department of Technology, SIMM 19C.2 (Rev. 3.0.7, 2/28/2022)

3.1 General Information

1. **Agency or State Entity Name:** 3600 - Fish and Wildlife, Department of

If Agency/entity is not in the list, then enter here. [Click or tap here to enter text.](#)

2. **Proposal Name:** Master Observation Database System (MODS)

3. **Department of Technology Project Number (0000-000):** 3600-078

4. **S3SD Version Number:** Version 1

5. **CDT Billing Case Number:** 028099

Don't have a Case Number? [Click here to get one.](#)

3.2 Submittal Information

1. **Contact Information**

Contact Name: Jeanette Gamboa

Contact Email: jeanette.gamboa@gmail.com

Contact Phone: +1 916-902-9115

2. **Submission Type:** New Submission

If Withdraw, select Reason: [Choose an item.](#)

If Other, specify reason here: NA

Sections Changed if an update or resubmission: (List all the sections that changed.)

NA

Summary of Changes: (Summarize updates made.)

NA

3. **Attach [Project Approval Executive Transmittal](#)** to your email submission.
4. **Attach updated [Procurement Assessment Form](#)** with Stage 3 information to your email submission.
5. **Conditions from Stage 2 Approval** (Enter any conditions from the Stage 2 Alternatives Analysis approval letter issued by CDT):

NA

3.3 Detailed Solution Requirements and Outcomes

1. **Attach detailed** Requirements and Outcomes documents including traceability matrix to the email submission. Include any changed or updated requirements.

2. **Stage 2 Requirements and Outcomes Changes**

Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed or modified any requirements and/or outcomes that were not represented in Stage 2? [Yes](#)

If “Yes,” explain:

[Requirements were further clarified, edited and duplicates deleted. Some Requirements were broken down into individual requirements.](#)

If “Yes,” please describe [Requirement was not changed but specific Functional and Non-Function Requirements where encribe the nature and scope of the change\(s\) and how the requirements and/or outcomes align with the business objectives established in the Stage 1 Business Analysis:](#)

[Requirements were only edited to provide clarification.](#)

3. **Attach** the updated To-Be Workflow(s) to your email submission.

If To-Be business process workflow(s) is not attached, explain why:

NA

4. **Attach** the Statement of Work to your email submission.

3.4 Project and Procurements Roadmap

Attach a Project and Procurements Roadmap or Summary to the submission.

The roadmap or summary should include both the primary and all ancillary procurements.

3.5 Project Planning

Are the following Project Management Plans or artifacts completed to the required level, approved by the designated agency/state entity authority, and available for the Department of Technology to

review? **Choose:** 'Yes,' 'No,' or 'Not Applicable.' If 'No' or 'Not Applicable,' provide the artifact status in the space provided.

[Project Management Plan \(Draft\):Yes](#)

Status: In Review

[Risk Management Plan \(Approved\):Yes](#)

Status: In the PM Plan

[Issue and Action Item Management Plan \(Approved\):Yes](#)

Status: In the PM Plan

[Change Control Management Plan \(Approved\):Yes](#)

Status: In the PM Plan

[Quality Management Plan \(Approved\):Yes](#)

Status: In the PM Plan

Testing Management Plan (Approved):Yes

Status: In the PM Plan

Security Management Plan (Approved):Yes

Status: In the PM Plan

[Contract Management Plan \(Updated Draft\):Yes](#)

Status: In the PM Plan

Data Conversion Plan :Yes

Status: Done

3.6 Primary Solicitation

Attach the Primary Solicitation document to your email submission.

For a standard procurement, please attach a copy of your IFB, RFP, or RFO.

For a challenge-based procurement, please attach a copy of the solicitation.

3.7 Ancillary Procurements

1. **Attach** all in-progress and completed ancillary procurement documents to your email submission.
2. Has the project begun procurement activities for Independent Verification and Validation (IV&V) services per the State Administrative Manual Section 4940.3? **No**

If “Yes,” indicate the planned start date for IV&V services below:

[Click or tap to enter a date.](#)

If “No” or “Not applicable,” provide a brief explanation below:

[IV&V procurement activities will start four months before the project starts.](#)

3. Provide the following information for each of your ancillary procurements:

Service Type:[Business Analyst](#)

If “Other,” specify: [NA](#)

Roles/Responsibilities or Tasks: [PAL Stage 2](#)

Status:[Complete](#)

CDT STP Conducted: [No](#)

Procurement Type:[CMAS](#)

If “Other,” specify: [NA](#)

Length of Contract: [7 months](#)

Service Type:[Business Analyst](#)

If “Other,” specify: [NA](#)

Roles/Responsibilities or Tasks: [PAL Stage 3](#)

Status:[Complete](#)

CDT STP Conducted: [No](#)

Procurement Type:[CMAS](#)

If “Other,” specify

Length of Contract: [9 months](#)

Service Type:[Special Advisor](#)

If “Other,” specify: [NA](#)

Roles/Responsibilities or Tasks: [IV&V](#)

Status:[Planned](#)

CDT STP Conducted: [No](#)

Procurement Type:CMAS

If “Other,” specify

Length of Contract: 24 months

TIP: Copy and paste or click the + button in the lower right corner of the ancillary procurement items to add Services (for different Service Types or Lengths of Contract) with all additional information as needed.

End of agency/state entity document.

Please ensure ADA compliance before submitting this document to CDT.

When ready, submit Stage 3 and all attachments in an email to ProjectOversight@state.ca.gov.

TIP: Review the Gate 3 Project Management Planning Evaluation Scorecard to ensure a complete submission. [GATE 3 Evaluation Scorecard](#)

Department of Technology Use Only

Original “New Submission” Date: [Click or tap to enter a date.](#)

Form Received Date: [Click or tap to enter a date.](#)

Form Accepted Date: [Click or tap to enter a date.](#)

Form Status: [Choose an item.](#)

Form Status Date: [Click or tap to enter a date.](#)

Form Disposition: [Choose an item.](#)

Form Disposition Date: [Click or tap to enter a date.](#)