Stage 3 Solution Analysis

California Department of Technology, SIMM 19C.2 (Rev. 3.0.7, 2/28/2022)

3.1 General Information

1. **Agency or State Entity Name: 7350 - Industrial Relations, Department of**

    If Agency/entity is not in the list, then enter here.

2. **Proposal Name: EAMS Modernization Project**

3. **Department of Technology Project Number (0000-000): 7350-093**

4. **S3SD Version Number: Version 1**

5. **CDT Billing Case Number: CS0059556**

3.2 Submittal Information

1. **Contact Information**

    Contact Name: Benjamin Bonte

    Contact Email: N/A

    Contact Phone: N/A

2. **Submission Type: New Submission**

    If Withdraw, select Reason: Choose an item.

    If Other, specify reason here: Click or tap here to enter text.

    Sections Changed if an update or resubmission: (List all the sections that changed.)

    Click or tap here to enter text.

    Summary of Changes: (Summarize updates made.)

    Click or tap here to enter text.

3. **Attach [Project Approval Executive Transmittal](#)** to your email submission.

4. **Attach updated [Procurement Assessment Form](#)** with Stage 3 information to your email submission.

5. **Conditions from Stage 2 Approval** (Enter any conditions from the Stage 2 Alternatives Analysis approval letter issued by CDT):

   Click or tap here to enter text.

3.3 Detailed Solution Requirements and Outcomes

1. **Attach detailed** Requirements and Outcomes documents including traceability matrix to the email submission. Include any changed or updated requirements.

2. **Stage 2 Requirements and Outcomes Changes**

   Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed or modified any requirements and/or outcomes that were not represented in Stage 2? No

   If "Yes," explain:

   Click or tap here to enter text.

   If "Yes," please describe the nature and scope of the change(s) and how the requirements and/or outcomes align with the business objectives established in the Stage 1 Business Analysis:

   Click or tap here to enter text.

3. **Attach** the updated To-Be Workflow(s) to your email submission.

   If To-Be business process workflow(s) is not attached, explain why:

   Click or tap here to enter text.

4. **Attach** the Statement of Work to your email submission.

3.4 Project and Procurements Roadmap

Attach a Project and Procurements Roadmap or Summary to the submission.

The roadmap or summary should include both the primary and all ancillary procurements.

3.5 Project Planning

Are the following Project Management Plans or artifacts completed to the required level, approved by the designated agency/state entity authority, and available for the Department of Technology to review? **Choose**: 'Yes,' 'No,' or 'Not Applicable.' If 'No' or 'Not Applicable,' provide the artifact status in the space provided.

[Project Management Plan (Draft):](#)Yes

> Status: Click or tap here to enter text.

[Risk Management Plan (Approved):](#)Yes

> Status: Click or tap here to enter text.

[Issue and Action Item Management Plan (Approved):](#)Yes

> Status: Click or tap here to enter text.

[Change Control Management Plan (Approved):](#)Yes

> Status: Click or tap here to enter text.

[Quality Management Plan (Approved):](#)Yes

> Status: Click or tap here to enter text.

Testing Management Plan (Approved):Yes

> Status: Click or tap here to enter text.

Security Management Plan (Approved):Yes

> Status: Click or tap here to enter text.

[Contract Management Plan (Updated Draft):](#)Yes

> Status: Click or tap here to enter text.

Other (enter name) Click here to enter text. Plan: Choose an item.

> Status: Click or tap here to enter text.

3.6 Primary Solicitation

Attach the Primary Solicitation document to your email submission.

> For a standard procurement, please attach a copy of your IFB, RFP, or RFO.

> For a challenge-based procurement, please attach a copy of the solicitation.

3.7 Ancillary Procurements

1. **Attach** all in-progress and completed ancillary procurement documents to your email submission.
2. Has the project begun procurement activities for Independent Verification and Validation (IV&V) services per the State Administrative Manual Section 4940.3? Yes

> If "Yes," indicate the planned start date for IV&V services below:

Click or tap to enter a date.

If "No" or "Not applicable," provide a brief explanation below:

Click or tap here to enter text.

3. Provide the following information for each of your ancillary procurements:

Service Type: Goods

> If "Other," specify: JIRA and Confluence Premium License

> **Roles/Responsibilities or Tasks:** Development management tool license

> **Status:** Planned

> **CDT STP Conducted:** Choose Yes or No.

> **Procurement Type:** Other

>> If "Other," specify: Informal Competitive

> **Length of Contract:** Annual License

Service Type: Goods

> If "Other," specify: AutomatePro

> **Roles/Responsibilities or Tasks:** Development testing tool license

> **Status:** Planned

> **CDT STP Conducted:** Choose Yes or No.

> **Procurement Type:** Other

>> If "Other," specify: Informal Competitive

> **Length of Contract:** Annual License

Service Type: Goods

> If "Other," specify: GitHub

> **Roles/Responsibilities or Tasks:** Code version management tool license

> **Status:** Planned

> **CDT STP Conducted:** Choose Yes or No.

> **Procurement Type:** Other

>> If "Other," specify: Informal Competitive

> **Length of Contract:** Annual License

Service Type: Goods

> If "Other," specify: MIRO

Roles/Responsibilities or Tasks: Visual workspace management tool license

Status: Planned

CDT STP Conducted: Choose Yes or No.

Procurement Type: Other

      If "Other," specify: Informal Competitive

Length of Contract: Annual License

Service Type: Goods

      If "Other," specify: Figma

      Roles/Responsibilities or Tasks: Collaborative Interface Design tool license

      Status: Planned

      CDT STP Conducted: Choose Yes or No.

      Procurement Type: Other

           If "Other," specify: Informal Competitive

      Length of Contract: Annual License

Service Type: Goods

      If "Other," specify: ServiceNow

      Roles/Responsibilities or Tasks: subscription license for court system platform

      Status: Planned

      CDT STP Conducted: Choose Yes or No.

      Procurement Type: Other

           If "Other," specify: SLP

      Length of Contract: Annual License

Service Type: Goods

      If "Other," specify: Google Cloud

      Roles/Responsibilities or Tasks: data storage subscription

      Status: Planned

      CDT STP Conducted: Choose Yes or No.

      Procurement Type: Other

           If "Other," specify: RFO

      Length of Contract: Annual License

Service Type: Goods

> If "Other," specify: Adobe signature

> **Roles/Responsibilities or Tasks:** adobe subscription

> **Status:** Planned

> **CDT STP Conducted:** Choose Yes or No.

> **Procurement Type:** Other

>> If "Other," specify: RFO

> **Length of Contract:** Annual License

Service Type: Goods

> If "Other," specify: Online Form and Document Management

> **Roles/Responsibilities or Tasks:** annual subscription

> **Status:** Planned

> **CDT STP Conducted:** Choose Yes or No.

> **Procurement Type:** Other

>> If "Other," specify: RFO

> **Length of Contract:** Annual License

TIP: Copy and paste or click the + button in the lower right corner of the ancillary procurement items to add Services (for different Service Types or Lengths of Contract) with all additional information as needed.

End of agency/state entity document.

Please ensure ADA compliance before submitting this document to CDT.

When ready, submit Stage 3 and all attachments in an email to ProjectOversight@state.ca.gov.

TIP: Review the Gate 3 Project Management Planning Evaluation Scorecard to ensure a complete submission. GATE 3 Evaluation Scorecard

Department of Technology Use Only

Original "New Submission" Date: 11/22/2024

Form Received Date: 11/22/2024

Form Accepted Date: 11/22/2024

Form Status: Completed

Form Status Date: 01/10/2025

Form Disposition: Completed

Form Disposition Date: 01/10/2025