



Stage 3 Solution Analysis

California Department of Technology, SIMM 19C.2 (Rev. 3.0.6, 2/28/2022)

3.1 General Information

a. **Agency or State Entity Name:** **7100 - Employment Development Department**

If Agency/entity is not in the list, then enter here. [Click or tap here to enter text.](#)

b. **Proposal Name:** **California Job Opening Browse System (CalJOBS) Modernization**

c. **Department of Technology Project Number (0000-000):** **7100-234**

d. **S3SD Version Number:** **Version 1**

e. **CDT Billing Case Number:** **CS0037484**

Don't have a Case Number? [Click here to get one.](#)

3.2 Submittal Information

1. Contact Information

Contact Name: **Nicole Laktash**

Contact Email: **Nicole.laktash@edd.ca.gov**

Contact Phone: **916-208-4431**

2. Submission Type: **New Submission**

If Withdraw, select Reason: [Choose an item.](#)

If Other, specify reason here: [Click or tap here to enter text.](#)

Sections Changed if an update or resubmission: (List all the sections that changed.)

[Click or tap here to enter text.](#)

Summary of Changes: (Summarize updates made.)

[Click or tap here to enter text.](#)

3. **Attach [Project Approval Executive Transmittal](#)** to your email submission.
4. **Attach updated [Procurement Assessment Form](#)** with Stage 3 information to your email submission.
5. **Conditions from Stage 2 Approval** (Enter any conditions from the Stage 2 Alternatives Analysis approval letter issued by CDT):

[None](#)

3.3 Detailed Solution Requirements and Outcomes

1. **Attach detailed** Requirements and Outcomes documents including traceability matrix to the email submission. Include any changed or updated requirements.

2. **Stage 2 Requirements and Outcomes Changes**

Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed or modified any requirements and/or outcomes that were not represented in Stage 2? [Yes](#)

If “Yes,” explain:

The following changes were made to the Mid-Level requirements submitted in Stage 2:

- The Reentry Employment Opportunity Module Mid-Level (FM078) name was changed to Justice-Involved Individual Module. The requirement itself did not change.
- Software Version Updates (PTM038) Mid-Level was added to the Project Transition tab.
- Two Non-Functional requirements were missing “Requirement Category.” User Experience Focused (NFM013) and Data Exchange (NFM012) now have “Requirement Category” filled out.

Please see the Detailed Requirements attachment for a “Updated Mid-Levels Tab” to see the most recent version of the Mid-Levels mentioned above.

If “Yes,” please describe the nature and scope of the change(s) and how the requirements and/or outcomes align with the business objectives established in the Stage 1 Business Analysis:

The changes to the Mid-Level Requirements do not change the nature or scope of the project. The edits still align with the business objectives in Stage 1.

3. **Attach** the updated To-Be Workflow(s) to your email submission.

If To-Be business process workflow(s) is not attached, explain why:

[Click or tap here to enter text.](#)

4. **Attach** the Statement of Work to your email submission.

3.4 Project and Procurements Roadmap

Attach a Project and Procurements Roadmap or Summary to the submission.

The roadmap or summary should include both the primary and all ancillary procurements.

3.5 Project Planning

Are the following Project Management Plans or artifacts completed to the required level, approved by the designated agency/state entity authority, and available for the Department of Technology to review? **Choose:** 'Yes,' 'No,' or 'Not Applicable.' If 'No' or 'Not Applicable,' provide the artifact status in the space provided.

3.5.1 Project Management Plan (Approved):Yes

Status: Approved

3.5.2 Risk Management Plan (Approved):Yes

Status: Approved

3.5.2a Issue and Action Item Management Plan (Approved):Yes

Status: This is within the Risk and Issue Management Plan

3.5.3 Scope and Change Control Management Plan (Approved):Yes

Status: Approved

3.5.4 Quality Management Plan (Approved):Yes

Status: Approved

3.5.5 Testing Management Plan (Approved):Yes

Status: Approved

3.5.6 Security Management Plan (Approved):Yes

Status: Approved

3.5.7 Procurement Contract Management Plan (Updated Draft):Yes

Status: Approved

Other (enter name) 3.5.8 Resource Management Plan:Yes

Status: Approved

Other (enter name) 3.5.9 Schedule Management Plan:Yes

Status: [Approved](#)

Other (enter name) [3.5.10 Communication and Stakeholder Management Plan:Yes](#)

Status: [Approved](#)

3.6 Primary Solicitation

Attach the Primary Solicitation document to your email submission.

For a standard procurement, please attach a copy of your IFB, RFP, or RFO.

For a challenge-based procurement, please attach a copy of the solicitation.

3.7 Ancillary Procurements

1. **Attach** all in-progress and completed ancillary procurement documents to your email submission.

2. Has the project begun procurement activities for Independent Verification and Validation (IV&V) services per the State Administrative Manual Section 4940.3? [Yes](#)

If "Yes," indicate the planned start date for IV&V services below:

[8/1/2025](#)

If "No" or "Not applicable," provide a brief explanation below:

3. Provide the following information for each of your ancillary procurements:

a. **Service Type:**[Project Manager](#)

If "Other," specify: [Click or tap here to enter text.](#)

Roles/Responsibilities or Tasks:

- [Project Planning and Initiation](#)
- [Project Execution](#)
- [Project Monitoring and Reporting](#)
- [Project Deliverables \(viz., Project plan with timelines, milestones, resource allocation, communications, documentation, reports etc.\)](#)
- [Project Closing](#)

Status:[Planned](#)

CDT STP Conducted: [Yes](#)

Procurement Type:[IT-MSA](#)

If "Other," specify: [Click or tap here to enter text.](#)

Length of Contract: [30 Months](#)

b. **Service Type:**[Other](#)

If “Other,” specify: [Usability and Accessibility Vendor](#)

Roles/Responsibilities or Tasks: [Develop and maintain an effective collaboration between the EDD’s Public Affairs Branch \(PAB\), the EDD’s Information Technology Branch \(ITB\), vendor, program, and technical staff to ensure that UX/CX objectives are met.](#)

Status:[Planned](#)

CDT STP Conducted: [Yes](#)

Procurement Type:[IT-MSA](#)

If “Other,” specify: [Click or tap here to enter text.](#)

Length of Contract: [24 Months](#)

TIP: Copy and paste or click the + button in the lower right corner of the ancillary procurement items to add Services (for different Service Types or Lengths of Contract) with all additional information as needed.

End of agency/state entity document.

Please ensure ADA compliance before submitting this document to CDT.

When ready, submit Stage 3 and all attachments in an email to ProjectOversight@state.ca.gov.

TIP: Review the Gate 3 Project Management Planning Evaluation Scorecard to ensure a complete submission. [GATE 3 Evaluation Scorecard](#)

Department of Technology Use Only

Original “New Submission” Date: 11/14/2024.

Form Received Date: 11/14/2024.

Form Accepted Date: 11/14/2024.

Form Status: Approved

Form Status Date: 01/07/2025.

Form Disposition: Completed.

Form Disposition Date: 01/07/2025.