



Stage 3 Solution Analysis

California Department of Technology, SIMM 19C.2 (Rev. 3.0.6, 2/28/2022)

3.1 General Information

1. Agency or State Entity Name: *4265 - Public Health, Department of*

If Agency/entity is not in the list, then enter here. [Click or tap here to enter text.](#)

2. Proposal Name: *CDPH Future Disease Surveillance System Project (FDSS)*

3. Department of Technology Project Number (0000-000): *4265-076*

4. S3SA Version Number: *Version 1*

5. CDT Billing Case Number: *CS0052371*

Don't have a Case Number? [Click here to get one.](#)

3.2 Submittal Information

1. Contact Information

Contact Name: *Leanne Smith*

Contact Email: *Leanne.Smith@cdph.ca.gov*

Contact Phone: *(279) 667-1386*

2. Submission Type: *New Submission*

If Withdraw, select Reason: [Choose an item.](#)

If Other, specify reason here: [Click or tap here to enter text.](#)

Sections Changed if an update or resubmission: (List all the sections that changed.)

[Click or tap here to enter text.](#)

Summary of Changes: (Summarize updates made.)

[Click or tap here to enter text.](#)

3. Attach [Project Approval Executive Transmittal](#) to your email submission.
4. Attach updated [Procurement Assessment Form](#) with Stage 3 information to your email submission.
5. Conditions from Stage 2 Approval (Enter any conditions from the Stage 2 Alternatives Analysis approval letter issued by CDT):

None.

3.3 Detailed Solution Requirements and Outcomes

1. Attach detailed Requirements and Outcomes documents including traceability matrix to the email submission. Include any changed or updated requirements.
2. Stage 2 Requirements and Outcomes Changes

Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed or modified any requirements and/or outcomes that were not represented in Stage 2? [No](#)

If "Yes," explain:

[Click or tap here to enter text.](#)

If "Yes," please describe the nature and scope of the change(s) and how the requirements and/or outcomes align with the business objectives established in the Stage 1 Business Analysis:

[Click or tap here to enter text.](#)

3. Attach the updated To-Be Workflow(s) to your email submission.

If To-Be business process workflow(s) is not attached, explain why:

[Click or tap here to enter text.](#)

4. Attach the Statement of Work to your email submission.

We have included the Statement of Work with the RFP for the Primary Solicitation.

3.4 Project and Procurements Roadmap

Attach a Project and Procurements Roadmap or Summary to the submission.

The roadmap or summary should include both the primary and all ancillary procurements.

3.5 Project Planning

Are the following Project Management Plans or artifacts completed to the required level, approved by the designated agency/state entity authority, and available for the Department of Technology to

review? **Choose:** 'Yes,' 'No,' or 'Not Applicable.' If 'No' or 'Not Applicable,' provide the artifact status in the space provided.

[Project Management Plan \(Draft\):Yes](#)

Status: [Click or tap here to enter text.](#)

[Risk Management Plan \(Approved\):Yes](#)

Status: [Click or tap here to enter text.](#)

[Issue and Action Item Management Plan \(Approved\):Yes](#)

Status: [Click or tap here to enter text.](#)

[Change Control Management Plan \(Approved\):Yes](#)

Status: [Click or tap here to enter text.](#)

[Quality Management Plan \(Approved\):Yes](#)

Status: [Click or tap here to enter text.](#)

Testing Management Plan (Approved):Yes

Status: [Click or tap here to enter text.](#)

Security Management Plan (Approved):Yes

Status: [Click or tap here to enter text.](#)

[Contract Management Plan \(Updated Draft\):Yes](#)

Status: [Click or tap here to enter text.](#)

Other (enter name) [Click here to enter text.](#) Plan: [Choose an item.](#)

Status: [Click or tap here to enter text.](#)

3.6 Primary Solicitation

Attach the Primary Solicitation document to your email submission.

For a standard procurement, please attach a copy of your IFB, RFP, or RFO.

For a challenge-based procurement, please attach a copy of the solicitation.

3.7 Ancillary Procurements

1. **Attach all in-progress and completed ancillary procurement documents to your email submission.**
2. **Has the project begun procurement activities for Independent Verification and Validation (IV&V) services per the State Administrative Manual Section 4940.3?** [No](#)

If “Yes,” indicate the planned start date for IV&V services below:

[Click or tap to enter a date.](#)

If “No” or “Not applicable,” provide a brief explanation below:

[CDPH is working with OSTP to complete the IV&V RFO. The RFO content has been entered into Solicitation Builder.](#)

3. **Provide the following information for each of your ancillary procurements:**

Service Type:[Other](#)

If “Other,” specify: [Independent Verification and Validation \(IV&V\) Services](#)

Roles/Responsibilities or Tasks: [Independent oversight services focusing on development of the FDSS for the purpose of ensuring the system meets requirements and specifications and that it fulfills its intended purpose.](#)

Status:[Planned](#)

CDT STP Conducted: [Yes](#)

Procurement Type:[IT-MSA](#)

If “Other,” specify: [Not applicable.](#)

Length of Contract: [18 months](#)

Service Type:[Other](#)

If “Other,” specify: [Project Management Support Services](#)

Roles/Responsibilities or Tasks: [Project management support in the form of a project manager and three project management support staff who, as part of the FDSS Project Management Office \(PMO\), will help CDPH conduct the FDSS Project according to CDPH-approved FDSS project management plans.](#)

Status:[Planned](#)

CDT STP Conducted: [Yes](#)

Procurement Type:[IT-MSA](#)

If “Other,” specify: [Not applicable.](#)

Length of Contract: [18 months](#)

TIP: Copy and paste or click the + button in the lower right corner of the ancillary procurement items to add Services (for different Service Types or Lengths of Contract) with all additional information as needed.

End of agency/state entity document.

Please ensure ADA compliance before submitting this document to CDT.

When ready, submit Stage 3 and all attachments in an email to ProjectOversight@state.ca.gov.

TIP: Review the Gate 3 Project Management Planning Evaluation Scorecard to ensure a complete submission. [GATE 3 Evaluation Scorecard](#)

Department of Technology Use Only

Original "New Submission" Date: 7/2/2025

Form Received Date: 7/2/2025

Form Accepted Date: 7/2/2025

Form Status: Completed

Form Status Date: 7/30/2025

Form Disposition: Approved

Form Disposition Date: 7/30/2025