



## Stage 3 Solution Analysis

California Department of Technology, SIMM 19C.2 (Rev. 3.0.7, 2/28/2022)

### 3.1 General Information

1. **Agency or State Entity Name:** **3790 - Parks and Recreation, Department of**

If Agency/entity is not in the list, then enter here.

2. **Proposal Name:** **Next Generation Recreation and Reservations Sales Service (R2S2) – Modernization (Next Gen R2S2).**

3. **Department of Technology Project Number (0000-000):** **3790-070**

4. **S3-SD Version Number:** **Version 1**

5. **CDT Billing Case Number:** **CS0054722**

Don't have a Case Number? [Click here to get one.](#)

### 3.2 Submittal Information

1. **Contact Information**

Contact Name: **Shari Shintaku**

Contact Email: **Shari.Shintaku@parks.ca.gov**

Contact Phone: **916-616-3723**

2. **Submission Type:** **New Submission**

If Withdraw, select Reason: [Choose an item.](#)

If Other, specify reason here: [Click or tap here to enter text.](#)

**Sections Changed if an update or resubmission:** (List all the sections that changed.)

**N/A**

**Summary of Changes:** (Summarize updates made.)

**N/A**

3. **Attach [Project Approval Executive Transmittal](#)** to your email submission.
4. **Attach updated [Procurement Assessment Form](#)** with Stage 3 information to your email submission.
5. **Conditions from Stage 2 Approval** (Enter any conditions from the Stage 2 Alternatives Analysis approval letter issued by CDT):  
[Click or tap here to enter text.](#)

## 3.3 Detailed Solution Requirements and Outcomes

1. **Attach detailed** Requirements and Outcomes documents including traceability matrix to the email submission. Include any changed or updated requirements.

2. **Stage 2 Requirements and Outcomes Changes**

Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed or modified any requirements and/or outcomes that were not represented in Stage 2? [Yes](#)

If “Yes,” explain: [DPR submitted 1,032 “functional” and 186 “non-functional” requirements in the final S2AA “mid-level” document. The new S3 solution requirements document has 1,033 “functional” requirements and we have moved/absorbed the “non-functional” requirements throughout the body of the SOW document. Please refer to the attached “NG R2S2 Updated Stage-3\\_Solution\\_Requirements.xlsx” document.](#)

If “Yes,” please describe the nature and scope of the change(s) and how the requirements and/or outcomes align with the business objectives established in the Stage 1 Business Analysis: [The business objectives in the S1BA document have not changed and still are in alignment to the updated requirements.](#)

3. **Attach** the updated To-Be Workflow(s) to your email submission.

If To-Be business process workflow(s) is not attached, explain why: [Workflows/Business Rules already exist within the current R2S2 system that is up and running. The Contractor and DPR shall work together post award for any additional or modified Workflows should they arise.](#)

4. **Attach** the Statement of Work to your email submission. The attached “RFP – NextGen Recreation Services and Reservation System (NextGen R2S2).pdf” includes the Statement of Work on page 72 of the RFP C23073003, Attachment 1: Appendix A-Statement of Work. The Statewide Technology Procurement (STP) also provided a copy to CDT for review on July 5<sup>th</sup>, 2023, no additional changes have been made.

## 3.4 Project and Procurements Roadmap

**Attach** a Project and Procurements Roadmap or Summary to the submission. Please see attached “NG R2S2 Procurement Timeline – 07-14-2023.pdf”

The roadmap or summary should include both the primary and all ancillary procurements.

## 3.5 Project Planning

Are the following Project Management Plans or artifacts completed to the required level, approved by the designated agency/state entity authority, and available for the Department of Technology to review? **Choose:** ‘Yes,’ ‘No,’ or ‘Not Applicable.’ If ‘No’ or ‘Not Applicable,’ provide the artifact status in the space provided.

Project Management Plan (Draft):Yes

Status: This is completed and approved by DPR

Risk Management Plan (Approved):Yes

Status: This is completed and approved by DPR

Issue and Action Item Management Plan (Approved):Yes

Status: This is completed and approved by DPR

Change Control Management Plan (Approved):Yes

Status: **Please see attached “NG R2S2 Configuration Change Control Plan v1.docx” with our S3 submission**

Quality Management Plan (Approved):Yes

Status: **Please see attached “NG R2S2 Quality Management Plan v1.docx” with our S3 submission**

Testing Management Plan (Approved):Yes

Status: **Please see attached “NG R2S2 Test and Evaluation Master Plan v1.docx” with our S3 submission**

Security Management Plan (Approved):Yes

Status: **Please see attached “NG R2S2 Security Plan v1.docx” with our S3 submission**

[Contract Management Plan \(Updated Draft\):](#)Yes

Status: This is completed and approved by DPR

Other (enter name) [Click here to enter text.](#) Plan: [Choose an item.](#)

Status: [Click or tap here to enter text.](#)

## 3.6 Primary Solicitation

**Attach** the Primary Solicitation document to your email submission. Please see the attached RFP C23073003, “RFP – NextGen Recreation Services and Reservation System (NextGen R2S2).pdf”. STP also provided a copy to CDT for review on July 5<sup>th</sup>, 2023, no additional changes have been made.

## 3.7 Ancillary Procurements

1. **Attach** all in-progress and completed ancillary procurement documents to your email submission.
2. Has the project begun procurement activities for Independent Verification and Validation (IV&V) services per the State Administrative Manual Section 4940.3? [No](#)

If “Yes,” indicate the planned start date for IV&V services below:

[Click or tap to enter a date.](#)

If “No” or “Not applicable,” provide a brief explanation below:

[Awaiting direction from STP, STP has asked DPR to wait for further direction on whom will be running the procurement activities.](#)

Provide the following information for each of your ancillary procurements:

**Service Type:** [Choose an item.](#)

If “Other,” specify: [Click or tap here to enter text.](#)

**Roles/Responsibilities or Tasks:** [Click or tap here to enter text.](#)

**Status:** [Choose an item.](#)

**CDT STP Conducted:** [Choose Yes or No.](#)

**Procurement Type:** [Choose an item.](#)

If “Other,” specify: [Click or tap here to enter text.](#)

**Length of Contract:** [Click or tap here to enter text.](#)

**Service Type:** [Choose an item.](#)

If “Other,” specify: [Click or tap here to enter text.](#)

**Roles/Responsibilities or Tasks:** [Click or tap here to enter text.](#)

**Status:** [Choose an item.](#)

**CDT STP Conducted:** [Choose an item.](#)

**Procurement Type:** [Choose an item.](#)

If “Other,” specify: [Click or tap here to enter text.](#)

**Length of Contract:** [Click or tap here to enter text.](#)

*TIP: Copy and paste or click the + button in the lower right corner of the ancillary procurement items to add Services (for different Service Types or Lengths of Contract) with all additional information as needed.*

**End of agency/state entity document.**

**Please ensure ADA compliance before submitting this document to CDT.**

**When ready, submit Stage 3 and all attachments in an email to [ProjectOversight@state.ca.gov](mailto:ProjectOversight@state.ca.gov).**

*TIP: Review the Gate 3 Project Management Planning Evaluation Scorecard to ensure a complete submission. [GATE 3 Evaluation Scorecard](#)*

## Department of Technology Use Only

**Original “New Submission” Date:** 7/25/2023

**Form Received Date:** 7/25/2023

**Form Accepted Date:** 7/25/2023

**Form Status:** Complete

**Form Status Date:** 08/18/2023

**Form Disposition:** Approved

**Form Disposition Date:** 08/18/2023