



# Stage 3 Solution Development (Part A)

Department of Technology, SIMM 19C, Revision 9/8/2016



How to Attach File and Insert Section.p

(Embedded PDF instructions describe how to attach files and/or insert repeating sections.)

## 3.4 General Information

Agency or State Entity Name: Department of Motor Vehicles

Organization Code: 2740

Proposal Name: Legacy Systems Stabilization (LSS)

Department of Technology Project Number: 2740-218

## 3.5 Part A Submittal Information

### Contact Information:

Contact First Name:

Brenda

Contact Email:

Brenda.Obrien@dmv.ca.gov

Contact Last Name:

O'Brien

Contact Phone Number:

(916) 657-7167

Part A Submission Date: 01/06/2021

### Part A Submission Type:

New Submission

Updated Submission (Pre-Approval)

Updated Submission (Post-Approval)

Withdraw Submission

Reason: Select...

If "Other," specify:

### Part A Sections Updated (For Updated Submissions only, check all that apply)

3.4 General Information

3.5 Part A Submittal Information

3.6 Procurement Profile

3.6.1 Solicitation Identifier

3.6.2 Solicitation Method

3.6.3 Procurement Scope Statement

3.6.4 Solicitation Contact

3.6.5 Anticipated Length of Contract

3.6.6 Anticipated Solicitation Key Action Dates

3.7 Stage 3 Solution Requirements

3.7.1 Stage 3 Solution Requirements Template

3.7.2 Stage 3 Requirements Count

3.7.3 Stage 2 Mid-Level Solution Requirement Changes

3.7.4 To-Be Business Process Workflow

3.8 Statement of Work (SOW)

3.8.1 Completed SOW Sections

3.8.2 SOW Security Attributes

3.9 Proposed Procurement Planning and Development Dates

3.10 Procurement Risk Assessments and Dependencies

3.11 Procurement Administrative Compliance Checklist

3.12 Solicitation Readiness

### Part A Summary of Changes:

FES project evolved into separate efforts; Stabilization (LSS) and DMV Modernization (Digital eXperience Platform (DXP)) of legacy systems. The FES Stage 3 is being updated for the LSS scope.

### Part A Project Approval Executive Transmittal

See Attachment

#### Condition(s) from Previous Stage(s):

Condition #

Condition Category

Choose an item.

If "Other," specify:

Condition Sub-Category

If "Other," specify:

Condition

Assessment

Select...

If "Other," specify:

Agency/state Entity Response

Status

If "Other," specify:

Insert Condition

## 3.6 Procurement Profile

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Project Manager

### 3.6.2 Solicitation Method

Solicitation Method

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

Anticipated Amount

\$856,800 (Note: Total contract amount was \$1.5 million but the amount included here is based on allocation to the LSS project)

Conducted By

Department of Technology

If "Other," specify:

Development Status

Completed

Solicitation Number

TC19-029

### 3.6.3 Procurement Scope Statement

The contractor shall handle the LSS project management activities, including but not limited to: following project goals defined by the Project Director, deliver effective change management and usher the project through the entire project lifecycle, including clearly communicating status, risks and remediation plans to executives and other stakeholders.

The contractor will work closely and collaboratively with the State Business and Technical staff, other State organizations, Project Stakeholders, and other LSS project vendors.

### 3.6.4 Solicitation Contact

Contact First Name:

Rafael

Contact Last Name:

Gonzalez

**Contact Email:**

Rafael.Gonzalez@dmv.ca.gov

**Contact Phone Number:**

(916) 657-6020

**3.6.5 Anticipated Length of Contract****Contract Start Date:** 10/08/2019**Contract End Date:** 10/08/2020**Optional Years:****Contract Start Date:** 10/08/2020**Contract End Date:** 10/08/2022**3.6.6 Anticipated Solicitation Key Action Dates**

<b>Activity:</b>	Release of Solicitation	If "Other," specify:	....
<b>Start Date:</b>	7/16/2019		
<b>End Date:</b>	7/16/2019		
<b>Number of Business Days:</b>			
<b>Activity:</b>	Contract Award	If "Other," specify:	<a href="#">Click here to enter text.</a>
<b>Start Date:</b>	10/07/2019		
<b>End Date:</b>	10/07/2019		
<b>Number of Business Days:</b>			

**Insert Solicitation Key Action Date****3.6.1 Solicitation Identifier** Primary  Ancillary  No Procurement**Department of General Services (DGS) Delegated Purchasing Authority:** Over  Under**Solicitation Title:** Acquisition Consultant**3.6.2 Solicitation Method**

<b>Solicitation Method</b>	Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:
<b>Anticipated Amount</b>	\$320,000	
<b>Conducted By</b>	Agency/state entity	If "Other," specify:
<b>Development Status</b>	Completed	
<b>Solicitation Number</b>	ISD16-0163	

**3.6.3 Procurement Scope Statement**

The purpose of this contract is to acquire consulting services to assist with the solicitation development to hire a vendor to implement the proposed solution for the LSS Project. The consultant will assist the DMV with the following:

Collection, facilitation of discussions and writing portions of the Stage 3 Solution Development (S3SD) and solicitation documentation. This will include development of the detailed functional, non-functional, project/transition, mandatory/optional and administrative solution requirements for inclusion into the S3SD and Statement of Work (SOW). The detailed solution requirements will be

derived from the documented mid-level solution requirements from the Stage 2 Alternative Analysis (S2AA) phase of the Project Approval Lifecycle (PAL) process.

### 3.6.4 Solicitation Contact

**Contact First Name:**

Brenda

**Contact Last Name:**

O'Brien

**Contact Email:**

Brenda.Obrien@dmv.ca.gov

**Contact Phone Number:**

(916) 657-7167

### 3.6.5 Anticipated Length of Contract

**Contract Start Date:**

4/24/2017

**Contract End Date:**

7/23/2018

**Optional Years:**

**Contract Start Date:**

7/24/2018

**Contract End Date:**

11/23/2018

### 3.6.6 Anticipated Solicitation Key Action Dates

**Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other,"  
Click here  
to enter  
text.  
specify:

**Start Date:**

**End Date:**

**Number of Business Days:**

**Insert Solicitation Key Action Date**

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**

Over  Under

**Solicitation Title:** Planning Phase IV&V

### 3.6.2 Solicitation Method

**Solicitation Method**

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

**Anticipated Amount**

\$140,000

**Conducted By**

Agency/state entity

If "Other," specify:

**Development Status**

Completed

**Solicitation Number**

ERM17-001

### 3.6.3 Procurement Scope Statement

The purpose of this contract was to acquire a Contractor to provide the DMV LSS Project with Independent Verification and Validation (IV&V) Services for the S2AA through Stage 4 Project Readiness and Approval (S4PRA) of the California Project Approval Lifecycle.

### 3.6.4 Solicitation Contact

**Contact First Name:**

Darlene

**Contact Last Name:**

Miller

**Contact Email:**

Darlene.Miller@dmv.ca.gov

**Contact Phone Number:**

(916) 657-8900

**3.6.5 Anticipated Length of Contract****Contract Start Date:** 10/02/2017**Contract End Date:** 3/31/2019**Optional Years:****Contract Start Date:** 4/01/2019**Contract End Date:** 3/31/2020**3.6.6 Anticipated Solicitation Key Action Dates****Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other,"  
" specify: [Click here to enter text.](#)**Start Date:****End Date:****Number of Business Days:****Insert Solicitation Key Action Date****3.6.1 Solicitation Identifier** Primary  Ancillary  No Procurement**Department of General Services (DGS) Delegated Purchasing Authority:** Over  Under**Solicitation Title:** Product Manager**3.6.2 Solicitation Method****Solicitation Method**

Other

If "Other," specify:  
VQVP/CMAS/ITMSA**Anticipated Amount**

\$500,000

**Conducted By**Agency/state  
entity

If "Other," specify:

**Development Status**

Completed

**Solicitation Number**

ISD17-0166

**3.6.3 Procurement Scope Statement**

The purpose of this contract was to acquire professional and technical services with expertise in developing product roadmap, traditional, and agile requirements including user stories, epics, and themes. The artifacts from this contract will be used to assist DMV in preparing for the implementation of the LSS Project using the agile development methodology.

**3.6.4 Solicitation Contact****Contact First Name:**

Brenda

**Contact Last Name:**

O'Brien

**Contact Email:**

Brenda.Obrien@dmv.ca.gov

**Contact Phone Number:**

(916) 657-7167

**3.6.5 Anticipated Length of Contract****Contract Start Date:** 6/27/2018**Contract End Date:** 6/26/2020**Optional Years:****Contract Start Date:**

Contract End Date:

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: [Click here to enter text.](#)

Start Date:

End Date:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Requirements Repository Consultant

### 3.6.2 Solicitation Method

Solicitation Method

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

Anticipated Amount

\$300,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Completed

Solicitation Number

ISD17-0136

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire professional and technical services of consultants who have expertise in defining, configuring, standing up and training on enterprise requirement repositories and development team collaboration management.

### 3.6.4 Solicitation Contact

Contact First Name:

Brenda

Contact Last Name:

O'Brien

Contact Email:

Brenda.Obrien@dmv.ca.gov

Contact Phone Number:

(916) 657-7167

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

5/02/2018

Contract End Date:

5/01/2021

Optional Years:

Contract Start Date:

Contract End Date:

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: [Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Organizational Change Management

### 3.6.2 Solicitation Method

Solicitation Method

Other

If "Other," specify:  
PQVP/CMAS/ITMSA

Anticipated Amount

\$250,000

Conducted By

Department of  
Technology

If "Other," specify:

Development Status

Completed

Solicitation Number

ISD17-0139

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire professional and technical services of consultants who have expertise in organizational change management.

The scope of this contract will include organizational change management activities. The vendor Organizational Change Management (OCM) Manager will develop the organizational change management program to help prepare the DMV with the changes to the LSS project in adopting the agile development methodology and implementing a new requirements repository. The OCM Manager will focus on processes and methods to help ensure successful adoption of the new software development methodology for internal and external stakeholders. The OCM Manager will establish methods and training services to conduct knowledge transfer and competency development to DMV staff.

### 3.6.4 Solicitation Contact

Contact First Name:

Brenda

Contact Last Name:

O'Brien

Contact Email:

Benda.Obrien@dmv.ca.gov

Contact Phone Number:

(916) 657-7167

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

6/04/2018

Contract End Date:

6/03/2020

Optional Years:

Contract Start Date:

Contract End Date:

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: Click here to enter text.

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Event Driven Language (EDL) Programming Support

### 3.6.2 Solicitation Method

Solicitation Method

Request for Offer/Information Technology Consulting Services (ITMSA) If "Other," specify:

Anticipated Amount

\$900,000

Conducted By

Agency/state entity If "Other," specify:

Development Status

Completed

Solicitation Number

ISD17-0138

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire technical and professional services that will provide technical expertise in IBM's Event Driven Executive (EDX)/EDL programming language.

The contractor will be responsible for capturing and documenting the functions of the existing DMVA VR/CC transactions. It is essential to document how and where these functions interface with other DMV and non-DMV systems to provide an overall picture of potential changes and impact. It will not only be necessary to review the Vehicle Registration (VR)/Control Cashier (CC) programs but also other system level components, including supporting files. Mining the current business functions and rules from the EDL/EDX source code as well as program documentation (i.e. Chapin Charts) is required.

By providing EDL/EDX expertise, the contractor will work in conjunction with other contractors and DMV staff to gather, validate, and document all existing functional and non-functional requirements for VR/CC.

### 3.6.4 Solicitation Contact

Contact First Name:

Brenda

Contact Last Name:

O'Brien

Contact Email:

Brenda.O'Brien@dmv.ca.gov

Contact Phone Number:

(916) 657-7167

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

5/21/2018

Contract End Date:

5/20/2021

Optional Years:

Contract Start Date:

Contract End Date:

### 3.6.6 Anticipated Solicitation Key Action Dates



End Date:

Number of Business Days:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Technology Strategist

### 3.6.2 Solicitation Method

Solicitation Method

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

Anticipated Amount

\$875,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Completed

Solicitation Number

ISD 18-0187

### 3.6.3 Procurement Scope Statement

The purpose of this contract was to provide guidance regarding system performance, availability, scalability, accessibility, maintainability, and deploy-ability to ensure that the DMV LSS project meets established goals and requirements.

### 3.6.4 Solicitation Contact

Contact First Name:

Jill

Contact Last Name:

Leake

Contact Email:

Jill.Leake@dmv.ca.gov

Contact Phone Number:

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

5/02/2019

Contract End Date:

5/01/2021

Optional Years:

Contract Start Date:

5/02/2021

Contract End Date:

5/01/2023

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: Click here to enter text.

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Business Process Re-engineering

### 3.6.2 Solicitation Method

Solicitation Method

Request for Offer/Master Service Agreement (RFO/MSA)

If "Other," specify:

Anticipated Amount

\$1,500,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Completed

Solicitation Number

ERM18-0046

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide expert knowledge and skills in business process reengineering methodologies, and utilize those skills to work with the department in rethinking and redesigning the way work is done today; to better support the departments mission surrounding DMV processes and procedures.

### 3.6.4 Solicitation Contact

Contact First Name:

Jill

Contact Last Name:

Leake

Contact Email:

Jill.Leake@dmv.ca.gov

Contact Phone Number:

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

10/21/2019

Contract End Date:

1/21/2021

Optional Years:

Contract Start Date:

1/22/2021

Contract End Date:

7/21/2021

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: [Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

Over  Under

Solicitation Title: Project IV&V

### 3.6.2 Solicitation Method



**Development Status**

Completed

**Solicitation Number**

TC19-043

### 3.6.3 Procurement Scope Statement

The primary purpose of this procurement is to hire a test strategist/lead and testers. The test strategist will develop the testing strategy; and the testers will create test plans/cases and test the VR and CC applications. This contractor will be working alongside the development team.

The test strategist/lead will develop the methodology to validate that the EASE VR and CC systems meet the business requirements and process transactions correctly. In addition, the contractor will define the specific tasks in different levels of testing and functions within the testing environments. The test strategy will address items such as test data, test cases, regression models and performance testing. Finally, the contractor will ensure that the end user testing environment is established for the business users to perform user acceptance testing.

Additionally, the contractor will test the VR and CC applications. The testers will follow the testing strategies as defined by the test strategy/lead. This is to ensure that the applications meet the business requirements and process transactions correctly. This individual will be performing tasks, such as test data preparation, regression testing, performance testing, and security testing. The contractor will document all findings.

### 3.6.4 Solicitation Contact

**Contact First Name:**

Jill

**Contact Last Name:**

Leake

**Contact Email:**

Jill.leake@dmv.ca.gov

**Contact Phone Number:**

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

**Contract Start Date:**

1/21/2020

**Contract End Date:**

1/20/2022

**Optional Years:**

**Contract Start Date:**

1/21/2022

**Contract End Date:**

1/20/2024

### 3.6.6 Anticipated Solicitation Key Action Dates

**Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: [Click here to enter text.](#)

**Start Date:**

**End Date:**

**Number of Business Days:**

**Insert Solicitation Key Action Date**

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**

Over  Under

**Solicitation Title:** Print Strategist

### 3.6.2 Solicitation Method

**Solicitation Method**

Request for Offer/Information

If "Other," specify:

<b>Anticipated Amount</b>	Technology Consulting Services (ITMSA)	
<b>Conducted By</b>	\$ 625,000	Agency/state entity
<b>Development Status</b>		If "Other," specify:
<b>Solicitation Number</b>	Completed	
	TA-18334	

### 3.6.3 Procurement Scope Statement

The primary purpose of this procurement is to provide subject matter expertise in the area of HP Output Server (HPOS) and HP Exstream. DMV currently uses HPOS and HP Exstream in the EASE application to generate document and manage printing at the customer service counters throughout the state of California. The VR and CC functions will leverage and expand existing investments in these technologies.

### 3.6.4 Solicitation Contact

<b>Contact First Name:</b> Jill	<b>Contact Last Name:</b> Leake
<b>Contact Email:</b> Jill.leake@dmv.ca.gov	<b>Contact Phone Number:</b> (916) 657-5724

### 3.6.5 Anticipated Length of Contract

<b>Contract Start Date:</b>	6/26/2019
<b>Contract End Date:</b>	6/25/2021
<b>Optional Years:</b>	
<b>Contract Start Date:</b>	6/26/2021
<b>Contract End Date:</b>	6/25/2023

### 3.6.6 Anticipated Solicitation Key Action Dates

<b>Activity:</b>	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.	If "Other," specify:	Click here to enter text.
<b>Start Date:</b>			
<b>End Date:</b>			
<b>Number of Business Days:</b>			
<b>Insert Solicitation Key Action Date</b>			

### 3.6.1 Solicitation Identifier

Primary    Ancillary    No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**       Over    Under

**Solicitation Title:** Legacy Language

### 3.6.2 Solicitation Method

<b>Solicitation Method</b>	Request for Offer/Information Technology Consulting Services (ITMSA)	If "Other," specify:
<b>Anticipated Amount</b>	\$1,400,000	

**Conducted By**

Agency/state  
entity

If "Other," specify:

**Development Status**

Completed

**Solicitation Number**

TC19-053

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide information technology (IT) technical and professional services. The Contractor shall provide personnel experienced with legacy languages to perform the following services, including, but not limited to

- programming,
- application development,
- technical analysis,
- technical writing and documentation,
- testing strategies, and
- project management.

The Contractor shall be directly responsible for ensuring the accuracy, timeliness, and completeness of all approved tasks and deliverables.

### 3.6.4 Solicitation Contact

**Contact First Name:**

Jill

**Contact Last Name:**

Leake

**Contact Email:**

Jill.leake@dmv.ca.gov

**Contact Phone Number:**

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

**Contract Start Date:** 6/26/2020

**Contract End Date:** 6/25/2023

**Optional Years:**

**Contract Start Date:** 6/26/2023

**Contract End Date:** 6/25/2025

### 3.6.6 Anticipated Solicitation Key Action Dates

**Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other,"  
specify: [Click here to enter text.](#)

**Start Date:**

**End Date:**

**Number of Business Days:**

**Insert Solicitation Key Action Date**

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**

Over  Under

**Solicitation Title:** Data Stabilization

### 3.6.2 Solicitation Method

**Solicitation Method**

Other

If "Other," specify:

**Anticipated Amount**

\$2,000,000

<b>Conducted By</b>	Agency/state entity	If "Other," specify:
<b>Development Status</b>	Completed	
<b>Solicitation Number</b>	TC19-066	

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to perform the work necessary to define, develop, test, and implement automated processes required to transmit / receive, transform, validate, verify, reclaim, cleanse, normalize, and establish data quality processes and data synchronization between the DMV VR, Control Cashier (CC), OL, and DL sources and target data repositories. The selected vendor will perform the work necessary to plan, design, develop, configure, test, and implement the data stabilization, data synchronization, data archiving, and data cleansing processes in accordance to DMV and the State's information technology (IT) and security standards. The planning effort will include defining and documenting hardware, software, storage, backup, recovery, data mapping of source to target data, and cloud environment specifications appropriate in size and capability to ensure operational best practices and optimal performance. The selected contractor will perform data quality analysis and cleanup.

### 3.6.4 Solicitation Contact

<b>Contact First Name:</b> Rafael	<b>Contact Last Name:</b> Gonzalez
<b>Contact Email:</b> Rafael.Gonzalez@dmv.ca.gov	<b>Contact Phone Number:</b> (916) 657-6020

### 3.6.5 Anticipated Length of Contract

<b>Contract Start Date:</b>	6/29/2020
<b>Contract End Date:</b>	6/28/2021
<b>Optional Years:</b>	
<b>Contract Start Date:</b>	6/29/2021
<b>Contract End Date:</b>	12/28/2022

### 3.6.6 Anticipated Solicitation Key Action Dates

<b>Activity:</b>	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.	If "Other," specify:	Click here to enter text.
<b>Start Date:</b>			
<b>End Date:</b>			
<b>Number of Business Days:</b>			
<b>Insert Solicitation Key Action Date</b>			

### 3.6.1 Solicitation Identifier

Primary    Ancillary    No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**       Over    Under

**Solicitation Title:** IBM

### 3.6.2 Solicitation Method

<b>Solicitation Method</b>	Request for Offer/Master Service Agreement (RFO/MSA)	If "Other," specify:
<b>Anticipated Amount</b>	\$4,119,452.39	

**Conducted By**

Department of  
Technology

If "Other," specify:

**Development Status**

Completed

**Solicitation Number**

TC18-019

### 3.6.3 Procurement Scope Statement

Stabilize the DMVA environment and bring it up the standards and practices that should be expected of a modern-day customer service platform. Mitigate the technical debt that has accrued in the hardware (POWER6), networking (SNA) and programming environment (EDL), rendering a DMVA environment that is stable, modern and maintainable. Eliminate the need for scarce EDL programming skills and let DMVA programming and maintenance tasks leverage the deeper Java skills pool that exists within the DMV. Provide a basis for sustained change and continuous customer service innovation where legislative changes and new customer service innovations can be implemented faster and more cost efficiently.

### 3.6.4 Solicitation Contact

**Contact First Name:**

Jill

**Contact Last Name:**

Leake

**Contact Email:**

Jill.leake@dmv.ca.gov

**Contact Phone Number:**

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

**Contract Start Date:**

6/24/2019

**Contract End Date:**

6/23/2020

**Optional Years:**

**Contract Start Date:**

6/24/2020

**Contract End Date:**

6/23/2021

### 3.6.6 Anticipated Solicitation Key Action Dates

**Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: Click here to enter text.

**Start Date:**

**End Date:**

**Number of Business Days:**

Insert Solicitation Key Action Date

### 3.6.1 Solicitation Identifier

Primary  Ancillary  No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority:**

Over  Under

**Solicitation Title:** CGI Technologies and Solutions, Inc.

### 3.6.2 Solicitation Method

**Solicitation Method**

Request for Offer/Master Service Agreement (RFO/MSA)

If "Other," specify:

**Anticipated Amount**

3,312,890.24

**Conducted By**

Department of  
Technology

If "Other," specify:

Development Status

Completed

Solicitation Number

TC18-016

### 3.6.3 Procurement Scope Statement

Stabilize the DMVA environment and bring it up to the standards and practices that should be expected of a modern-day customer service platform. Mitigate the technical debt that has accrued in the hardware (POWER6), networking (SNA) and programming environment (EDL), rendering a DMVA environment that is stable, modern and maintainable. Eliminate the need for scarce EDL programming skills and let DMVA programming and maintenance tasks leverage the deeper Java skills pool that exists within the DMV. Provide a basis for sustained change and continuous customer service innovation where legislative changes and new customer service innovations can be implemented faster and more cost efficiently.

### 3.6.4 Solicitation Contact

Contact First Name:

Jill

Contact Last Name:

Leake

Contact Email:

Jill.leake@dmv.ca.gov

Contact Phone Number:

(916) 657-5724

### 3.6.5 Anticipated Length of Contract

Contract Start Date:

6/24/2019

Contract End Date:

6/23/2020

Optional Years:

Contract Start Date:

6/24/2020

Contract End Date:

6/23/2021

### 3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.

If "Other," specify: [Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

Insert Solicitation

## 3.7 Stage 3 Solution Requirements

### 3.7.1 Stage 3 Solution Requirements Template

See Attachment



120420 LSS Midlevel Requirements v3.xlsm

### 3.7.2 Stage 3 Requirements Count

Total Detailed Functional Requirements:	12
Total Detailed Non-Functional Requirements:	46
Total Detailed Project/Transition Requirements:	17
Detailed Requirements Grand Total:	75



<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>15. Data Handling and Ownership</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>17. Security</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>18. Disaster Recovery</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		

<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>20. Hardware and Software Needs</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>23. System Installation</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select or Type...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>24. System Implementation or Integration</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select or Type...	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>26. System Testing and Acceptance Procedures</b>	
<b>SOW Component Detail:</b>	Details related to solution/testing and acceptance procedures.	
<b>Responsible:</b>	Both	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>	Section 7	
<b>Methodology/Approach:</b>	Agency/state entity model language used	If "Other," specify:
<b>Solicitation Number:</b> (If applicable)		
<b>Completed SOW Section:</b>	<b>27. Transition of Operation to New Contractor or to State</b>	
<b>SOW Component Detail:</b>	Not Applicable	
<b>Responsible:</b>	Select...	
<b>Performance Deliverable:</b>	<input type="checkbox"/>	
<b>Requirement Number(s):</b>		
<b>Methodology/Approach:</b>	Select...	If "Other," specify:

**Solicitation Number:**  
(If applicable)

**Completed SOW Section: 28. Knowledge Transfer and/or Training**

**SOW Component Detail:** Knowledge transfer and/or training details.

**Responsible:** Contractor

**Performance Deliverable:**

**Requirement Number(s):** Section 9.13

**Methodology/Approach:** Agency/state entity model language used If "Other," specify:

**Solicitation Number:**  
(If applicable)

**Completed SOW Section: 29. Maintenance and Operations (M&O)**

**SOW Component Detail:** Not Applicable

**Responsible:** Select...

**Performance Deliverable:**

**Requirement Number(s):**

**Methodology/Approach:** Select... If "Other," specify:

**Solicitation Number:**  
(If applicable)

**Completed SOW Section: 32. Warranty**

**SOW Component Detail:** Warranty details.

**Responsible:** Contractor

**Performance Deliverable:**

**Requirement Number(s):** Section 13

**Methodology/Approach:** Agency/state entity model language used If "Other," specify:

**Solicitation Number:**  
(If applicable)

**Completed SOW Section: 33. Service Level Agreements (SLAs)**

**SOW Component Detail:** Not Applicable

**Responsible:** Select...

**Performance Deliverable:**

**Requirement Number(s):**

**Methodology/Approach:** Select... If "Other," specify:

**Solicitation Number:**  
(If applicable)

**Completed SOW Section: 34. Liquidated Damages**

**SOW Component Detail:** Not Applicable

**Responsible:** Select...

**Performance Deliverable:**

**Requirement Number(s):**

**Methodology/Approach:** Select... If "Other," specify:

**Solicitation Number:**

(If applicable)

**3.8.2 SOW Security Attributes**

	Yes	No
1. Does the SOW provide details on the information security and privacy controls that are required (based on the NIST 800-53 controls)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does the SOW define how the information security and privacy controls will be procured and implemented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the SOW include provisions for creating the System Security Plan (SSP)?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**3.9 Proposed Procurement Planning and Development Dates****Activity** N/A**Start Date****End Date****Number of Business Days****Insert Activity****3.10 Procurement Risk Assessments and Dependencies**

	Yes	No	N/A
1. Has the Agency/state entity identified procurement-related external dependencies (e.g., supplier viability, stakeholder/customer legal constraints, ancillary contracts, other state or federal legislation)? If "Yes," describe dependencies below:  The availability and competency of the vendors.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Has the Agency/state entity completed the State Contracting Manual Volume 3, Chapter 4, Section 4.B2.13 Risk Criteria Guidelines and incorporated financial protection measures for the primary solicitation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. Does the Agency/state entity intend to maintain ownership of any source code developed for this solution? If "Yes," describe below how ownership will be obtained, maintained, and upgraded:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Will this transaction be financed? If "Yes," attach the approved State Financial Marketplace Compliance Certification form and agreement below.  Attachment: (File Attachment)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**3.11 Procurement Administrative Compliance Checklist**

(Questions may not be all-inclusive)	Yes	No	N/A
1. Has the Agency/state entity obtained approval from Department of General Services Procurement Division (DGS/PD) or Statewide Technology Procurement Division (STPD) to use an alternative evaluation model other than a 50/50 cost split? If "Yes," attach approval below. Attachment: (File Attachment)  If "Yes" or "No," below provide a brief description of the evaluation criteria proposed:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Has the Agency/state entity received signed confidentiality statements from all project participants (internal and external)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

3. Has the Agency/state entity received signed conflict of interest statements from all project participants (internal and external)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Has the Agency/state entity obtained an exemption from the Disabled Veteran Business Enterprise (DVBE) participation requirements and/or the DVBE participation incentive through an approved DVBE Waiver? If "Yes," attach the waiver below: Attachment: (File Attachment)  If "No," provide a brief explanation below:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Does the Agency/state entity's solution requirements ensure compliance with the Information Technology Accessibility Policy (SAM Section 4833)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
6. Has the Agency/state entity completed and received approval of the SIMM Section 71 Certification of Compliance with IT Policies? If "Yes," attach the approved certification below. Attachment: (File Attachment) <a href="#">See Attachment</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 TC19-029 SIMM 71.pdf			
7. Has the Agency/state entity completed and received approval of a personal services contracts justification (Government Code Section 19130)? If "Yes," attach the approved justification below. Attachment: (File Attachment) <a href="#">See Attachment</a>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 TC19-029 GC 19130.pdf			
8. Will the Agency/state entity's solicitation ensure compliance with productive use requirements?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

### 3.12 Solicitation Readiness

	Yes	No	N/A
1. Has the Agency/state entity started development of a Bidder's Library?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. What evaluation methodology was selected for the primary solicitation? Explain the rationale for selection below:		Select...	
3. Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Has the Agency/state entity started development of the cost worksheets as part of the evaluation for the solicitation?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Has the Agency/state entity started development of the bidder and key staff qualifications as part of the evaluation for the solicitation?  If "N/A," briefly explain below why bidder and key staff qualifications will not be included in the evaluation for the solicitation:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Has the Agency/state entity started development of the bidder and key staff references as part of the evaluation for the solicitation?  If "N/A," briefly explain below why bidder and key staff references will not be included in the evaluation for the solicitation:	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

The responses to this section are not applicable because the procurements for the primary and majority of the ancillary contracts needed for the LSS project are already completed.

### **Stage 3 Solution Development (Part A) – Department of Technology Use Only**

<b>Original “New Submission” Date</b>	1/06/2021
<b>Form Received Date</b>	1/06/2021
<b>Form Accepted Date</b>	1/06/2021
<b>Form Status</b>	Completed
<b>Form Status Date</b>	4/05/2021