



Stage 3 Solution Development (Part A)

Department of Technology, SIMM 19C, Revision 9/8/2016



How to Attach File
and Insert Section.p

(Embedded PDF instructions describe how to attach files and/or insert repeating sections.)
Insert File 1

3.4 General Information

Agency or State Entity Name: Department of Motor Vehicles

Organization Code: 2740

Proposal Name: Digital eXperience Platform (DXP)

Department of Technology Project Number: 2740-227

Date: 2/9/2021

Version Number: 1.0

3.5 Part A Submittal Information

Contact Information:

Contact First Name:

Darlene

Contact Last Name:

Miller

Contact Email:

Darlene.Miller@dmv.ca.gov

Contact Phone Number:

(916)657-8900

Part A Submission Date: 2/12/2021

Part A Submission Type:

☒ New Submission

☐ Updated Submission (Post-Approval)

☐ Updated Submission (Pre-Approval)

☐ Withdraw Submission

Reason: Select...

If "Other," specify:

Part A Sections Updated (For Updated Submissions only, check all that apply)

- ☐ 3.4 General Information
- ☐ 3.5 Part A Submittal Information
- ☐ 3.6 Procurement Profile
 - ☐ 3.6.1 Solicitation Identifier
 - ☐ 3.6.2 Solicitation Method
 - ☐ 3.6.3 Procurement Scope Statement
 - ☐ 3.6.4 Solicitation Contact
 - ☐ 3.6.5 Anticipated Length of Contract
 - ☐ 3.6.6 Anticipated Solicitation Key Action Dates
- ☐ 3.7 Stage 3 Solution Requirements
 - ☐ 3.7.1 Stage 3 Solution Requirements Template
- ☐ 3.7.2 Stage 3 Requirements Count
- ☐ 3.7.3 Stage 2 Mid-Level Solution Requirement Changes
- ☐ 3.7.4 To-Be Business Process Workflow
- ☐ 3.8 Statement of Work (SOW)
 - ☐ 3.8.1 Completed SOW Sections
 - ☐ 3.8.2 SOW Security Attributes
- ☐ 3.9 Proposed Procurement Planning and Development Dates
- ☐ 3.10 Procurement Risk Assessments and Dependencies
- ☐ 3.11 Procurement Administrative Compliance Checklist
- ☐ 3.12 Solicitation Readiness

Part A Summary of Changes:

N/A

Part A Project Approval Executive Transmittal

Attachment: See Attachment

Condition(s) from Previous Stage(s):

Condition

Condition Category

Select

If "Other," specify:

Condition Sub-Category

Select

If "Other," specify:

Condition

Assessment

Select

If "Other," specify:

Agency/state Entity Response

Status

Select

If "Other," specify:

Insert Condition

3.6 Procurement Profile

3.6.1 Solicitation Identifier

☒ Primary ☐ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: System Integrator (SI) Services

3.6.2 Solicitation Method

Solicitation Method

Formal Competitive Solicitation (IFB/RFP)

If "Other," specify:

Anticipated Amount

\$94,772,400

Conducted By

Department of Technology

If "Other," specify:

Development Status

In Progress

Solicitation Number

3.6.3 Procurement Scope Statement

The State is looking for the Contractor to design, develop, demonstrate and release to the State a workable Proof of Technology (POT), as deemed solely by the State. The POT must demonstrate the Bidder's ability and the capability of the Bidder's proposed Platform-as-a-Solution (PaaS) to meet DMV's needs for the DXP project. Following the POT phase, the State will negotiate with the winning Contractor to design, develop, and implement a full occupational licensing (OL) Solution that will include payment and reconciliation processes, known as Control Cashiering (CC) to modernize the current OL business processes and systems. The SI vendor will need to deliver all of the OL business processes and functions.

3.6.4 Solicitation Contact

Contact First Name: Melissa	Contact Last Name: Stancell
Contact Email: Melissa.Stancell@dmv.ca.gov	Contact Phone Number: (916) 657-6238

3.6.5 Anticipated Length of Contract – Phase I (OL/CC)

Contract Start Date: 11/29/2021

Contract End Date: 6/30/2023

Optional Years:

Contract Start Date: **Date Picker**

Contract End Date: **Date Picker**

3.6.5 Anticipated Length of Contract – Phase II (VR/CC)

Contract Start Date: 1/01/2022

Contract End Date: 12/31/2025

3.6.5 Anticipated Length of Contract – Phase III (DL/CC)

Contract Start Date: 12/01/2022

Contract End Date: 6/30/2026

3.6.6 Anticipated Solicitation Key Action Dates – Phase I (OL/CC)

Activity:	Release of Solicitation	If "Other," specify:
Start Date:	6/07/2021		
End Date:	6/07/2021		
Number of Business Days:	1		
Activity:	Bidder's Q&A Conference (Optional)	If "Other," specify:	Click here to enter text.
Start Date:	6/14/2021		
End Date:	6/14/20216/14/2021		
Number of Business Days:	1		
Activity:	Intent to Bid and Confidentiality Statement Due - MANDATORY	If "Other," specify:	
Start Date:	6/16/2021		
End Date:	6/16/2021		
Number of Business Days:	1		
Activity:	Last Day to Submit Questions on Proposal	If "Other," specify:	
Start Date:	6/25/2021		
End Date:	6/25/2021		

Number of Business Days:

1

Activity:	State Issues Q&A Set #1	If "Other," specify:
Start Date:	6/28/2021	
End Date:	6/28/2021	
Number of Business Days:	1	
Activity:	State Issues any Phase 1 Addendum 1	If "Other," specify:
Start Date:	6/30/2021	
End Date:	6/30/2021	
Number of Business Days:	1	
Activity:	Last Day to Submit Questions on Addendum 1	If "Other," specify:
Start Date:	7/5/2021	
End Date:	7/5/2021	
Number of Business Days:	1	
Activity:	State Issues Phase 1 Addendum 2	If "Other," specify:
Start Date:	7/8/2021	
End Date:	7/8/2021	
Number of Business Days:	1	
Activity:	Date for Final Submission of Phase 1 Responses	If "Other," specify:
Start Date:	7/21/2021	
End Date:	7/21/2021	
Number of Business Days:	1	
Activity:	State's Evaluation of Phase 1 Responses	If "Other," specify:
Start Date:	7/22/2021	
End Date:	8/6/2021	
Number of Business Days:	12	
Activity:	Notification of Bidders Selected to Move to Phase 2 POT	If "Other," specify:
Start Date:	8/12/2021	
End Date:	8/12/2021	
Number of Business Days:	1	
Activity:	POT Development Period	If "Other," specify:
Start Date:	8/13/2021	
End Date:	9/10/2021	
Number of Business Days:	22	
Activity:	State's Evaluation of POT	If "Other," specify:
Start Date:	9/13/2021	
End Date:	9/21/2021	

If "O

Number of Business Days:	1	
Activity:	Notice of Invitation to Negotiate (Phase 3) Released	If "Other," specify:
Start Date:	9/22/2021	
End Date:	9/22/2021	
Number of Business Days:	1	
Activity:	Conduct Negotiations	If "Other," specify:
Start Date:	9/27/2021	
End Date:	10/13/2021	
Number of Business Days:	17	
Activity:	State Issues Best and Final Offer Submission Instructions	If "Other," specify:
Start Date:	10/15/2021	
End Date:	10/15/2021	
Number of Business Days:	1	
Activity:	Best and Final Offer(s) Due	If "Other," specify:
Start Date:	10/22/2021	
End Date:	10/22/2021	
Number of Business Days:	1	
Activity:	State's Evaluation of BAFO Evaluation Submission	If "Other," specify:
Start Date:	10/25/2021	
End Date:	11/2/2021	
Number of Business Days:	7	
Activity:	State Notifies Bidder Selected for Contract	If "Other," specify:
Start Date:	11/5/2021	
End Date:	11/5/2021	
Number of Business Days:	1	
Activity:	Contract Preparation and Execution	If "Other," specify:
Start Date:	11/8/2021	
End Date:	11/19/2021	
Number of Business Days:	1	
Activity:	Contract Award	If "Other," specify:
Start Date:	11/23/2021	
End Date:	11/23/2021	
Number of Business Days:	1	

Activity:	Contract Start	If "Other," specify:
Start Date:	11/29/2021	
End Date:	11/29/2021	
Number of Business Days:	1	

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority: ☒ Over ☐ Under

Solicitation Title: Platform

3.6.2 Solicitation Method

Solicitation Method	Request for Offer/Software Licensing Program (SLP)	If "Other," specify: CDT will need to grant approval if DMV exceeds its delegated authority
Anticipated Amount	\$53,825,506	
Conducted By	Department of Technology	If "Other," specify:
Development Status	Not Started	
Solicitation Number		

3.6.3 Procurement Scope Statement

Platform software licenses for each DMV staff member on a gradual rollout of the core product functions.

3.6.4 Solicitation Contact

Contact First Name:	Contact Last Name:
Melissa	Stancell
Contact Email:	Contact Phone Number:
Melissa.Stancell@dmv.ca.gov	(916) 657-6238

3.6.5 Anticipated Length of Contract

Contract Start Date:
6/28/2021

Contract End Date:
6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions	If "Other," specify:	Click here to enter text.
Start Date:			
End Date:			
Number of Business Days:			

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: Business Process Re-engineering (BPR) for Modernization

3.6.2 Solicitation Method

Solicitation Method

Request for Offer/Information Technology Consulting Services (ITMSA)

If "Other," specify: CDT will need to grant DMV approval for amount over delegation authority

Anticipated Amount

\$6,500,000

Conducted By

Department of Technology

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide BPR services in analyzing and defining a clear approach to rethinking its entire existing business process workflows. BPR will redesign the way work is done to better support the DMV's mission and improve business processes to increase productivity, reduce costs, and ultimately enhance customer services. The BPR services will include (but may not be limited to) the following areas: OL, VR, CC, DL.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6238

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End

Date:6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

Click here to enter text.

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: Project IV&V

3.6.2 Solicitation Method

Solicitation Method	Request for Offer/Information Technology Consulting Services (ITMSA)	If "Other," specify:
Anticipated Amount	\$2,250,000	
Conducted By	Agency/state entity	If "Other," specify:
Development Status	Not Started	
Solicitation Number		

3.6.3 Procurement Scope Statement

The purpose of this contract was to acquire a Contractor to provide the DMV DXP Project with Independent Verification and Validation (IV&V) service. The consultants will provide monthly reporting on the status of the project from a technical aspect. IV&V will assess the project from an independent point of view while also ensuring that resources are used appropriately.

3.6.4 Solicitation Contact

Contact First Name:	Contact Last Name:
Melissa	Stancell
Contact Email:	Contact Phone Number:
Melissa.Stancell@dmv.ca.gov	(916) 657-6238

3.6.5 Anticipated Length of Contract

Contract Start Date:

5/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions	If "Other," specify:	Click here to enter text.
Start Date:			
End Date:			
Number of Business Days:			

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: Project Manager

3.6.2 Solicitation Method

Solicitation Method

Request for
Offer/Information
Technology Consulting
Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$2,750,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

The contractor shall handle the DXP project management activities, including but not limited to: following project goals defined by the Project Director, deliver effective change management and usher the project through the entire project lifecycle, including clearly communicating status, risks and remediation plans to executives and other stakeholders.

The contractor will work closely and collaboratively with the State Business and Technical staff, other State organizations, Project Stakeholders, and other DXP project vendors.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6238

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/2026

Optional Years:**Contract Start Date:****Contract End Date:**

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for
ancillary procurements, per SIMM 19C
instructions

If "Other,"
specify:

[Click here to enter
text.](#)

Start Date:**End Date:****Number of Business Days:**

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

**Department of General Services (DGS) Delegated Purchasing
Authority:**

☐ Over ☒ Under

Solicitation Title: Test Strategist

3.6.2 Solicitation Method

Solicitation MethodRequest for
Offer/Information
Technology Consulting
Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$1,250,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Completed

Solicitation Number

TC 19-043

3.6.3 Procurement Scope Statement

The purpose of this contract is to create the test strategy as it pertains to application components and the following test phases: unit testing, integration testing, system testing, user acceptance testing, performance/automation/regression testing, security testing, and production implementation testing. The vendor will assess DMV's current testing infrastructure and create a detailed test strategy to support the DXP project.

3.6.4 Solicitation Contact**Contact First Name:**

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6238

3.6.5 Anticipated Length of Contract**Contract Start Date:**

7/1/2019

Contract End Date:

6/30/2022

Optional Years:**Contract Start Date:****Contract End Date:****3.6.6 Anticipated Solicitation Key Action Dates****Activity:**Key Action Dates not required for
ancillary procurements, per SIMM 19C
instructionsIf "Other,"
specify:[Click here to enter
text.](#)**Start Date:****End Date:****Number of Business Days:**

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier☐ Primary ☒ Ancillary ☐ No Procurement**Department of General Services (DGS) Delegated Purchasing Authority:**☒ Over ☐ Under**Solicitation Title:** Enterprise Architecture Roadmap**3.6.2 Solicitation Method**

Solicitation MethodRequest for
Offer/Information
Technology Consulting
Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$2,500,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number**3.6.3 Procurement Scope Statement**

The purpose of this contract is to acquire a contractor to develop an Enterprise Architecture roadmap (or master blueprint) to proactively and holistically address enterprise responses to disruptive forces by identifying and analyzing DMV's execution of change toward its desired business vision and outcomes. This will create alignment of business planning, operations, automation aspects and the technological infrastructure.

3.6.4 Solicitation Contact**Contact First Name:**

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6238

3.6.5 Anticipated Length of Contract**Contract Start Date:**

5/1/2021

Contract End Date:

6/30/2025

Optional Years:**Contract Start Date:****Contract End Date:****3.6.6 Anticipated Solicitation Key Action Dates****Activity:**Key Action Dates not required for
ancillary procurements, per SIMM 19C
instructionsIf "Other,"
specify:[Click here to enter
text.](#)**Start Date:****End Date:****Number of Business Days:**

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier☐ Primary ☒ Ancillary ☐ No Procurement**Department of General Services (DGS) Delegated Purchasing Authority:**☐ Over ☒ Under**Solicitation Title:** Contract Management Support**3.6.2 Solicitation Method****Solicitation Method**Request for Offer/California
Multiple Award Schedules
(RFO/CMAS)

If "Other," specify:

Anticipated Amount	\$700,000		
Conducted By	Agency/state entity	If "Other," specify:	
Development Status	Not Started		
Solicitation Number			

3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide an additional layer of insurance to the successful outcome of the project. Consultant will closely monitor deliverable activities, ensuring deadlines will be met in accordance with work order and contract terms/conditions.

3.6.4 Solicitation Contact

Contact First Name:	Contact Last Name:
Melissa	Stancell
Contact Email:	Contact Phone Number:
Melissa.Stancell@dmv.ca.gov	(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:
7/1/2021
Contract End Date:
6/30/2025
Optional Years:
Contract Start Date:
Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions	If "Other," specify:	Click here to enter text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action Date			

3.6.1 Solicitation Identifier

<input type="checkbox"/> Primary <input checked="" type="checkbox"/> Ancillary <input type="checkbox"/> No Procurement	
Department of General Services (DGS) Delegated Purchasing Authority:	<input checked="" type="checkbox"/> Over <input type="checkbox"/> Under
Solicitation Title: Transitional Architecture and Technology	

3.6.2 Solicitation Method

Solicitation Method	Formal Competitive Solicitation (IFB/RFP)	If "Other," specify:
Anticipated Amount	\$20,500,000	
Conducted By	Department of Technology	If "Other," specify:
Development Status	Not Started	
Solicitation Number		

3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to design, development, testing and implementation of the transitional architecture and technology required to support the incremental transform of legacy technology services to the DXP target architecture and technology.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

[Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: Organizational Change Management

3.6.2 Solicitation Method

Solicitation Method

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

Anticipated Amount

\$1,250,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

OCM services to focus on the people side of project changes, including changes to business processes, systems and technology, along with how that impacts job duties, roles and organization structures. Effective OCM directly contributes to the project's ability to realize value through faster speed of adoption, higher ultimate utilization, and a greater level of proficiency.

3.6.4 Solicitation Contact

Contact First Name:

Contact Last Name:

Melissa

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

[Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☐ Over ☒ Under

Solicitation Title: Test Bed

3.6.2 Solicitation Method

Solicitation Method

Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify:

Anticipated Amount

\$750,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

The purpose of the contractor is to acquire a contractor to provide services in support of the User Acceptance Testing regression testing scripts and data preconditioning process designed to streamline repeatable testing events throughout the DXP project.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/226

Optional Years:**Contract Start Date:****Contract End Date:****3.6.6 Anticipated Solicitation Key Action Dates****Activity:**

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

[Click here to enter text.](#)**Start Date:****End Date:****Number of Business Days:**

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier☐ Primary ☒ Ancillary ☐ No Procurement**Department of General Services (DGS) Delegated Purchasing Authority:**☒ Over ☐ Under**Solicitation Title:** Scrum Master/Agile Coach**3.6.2 Solicitation Method****Solicitation Method**

Request for Offer/Information Technology Consulting Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$1,400,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number**3.6.3 Procurement Scope Statement**

The purpose of this contract is for the contractor to ensure the product teams understand agile values and principles and follow the processes and practices of the Scaled Agile Framework (SAFe). The Agile Coach will coach DMV executives and the product teams regarding agile tools and techniques and will collaborate with the Scrum Master.

3.6.4 Solicitation Contact**Contact First Name:**

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract**Contract Start Date:**

7/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

[Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: DMV IT Support Readiness

3.6.2 Solicitation Method

Solicitation Method

Request for Offer/Information Technology Consulting Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$1,250,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to review the Department's goals, teams and leaders for digital transformation success by analyzing and identifying the skill gaps of an individual or group of individuals, and then to align the members and stakeholders to ensure program success. Identifying the team members and leaders with the requisite skill sets to create the ideal team for leading the DMV digital transformation.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity: Start Date: End Date: Number of Business Days:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions			If "Other," specify:	Click here to enter text.
Insert Solicitation Key Action Date					
3.6.1 Solicitation Identifier					
<input type="checkbox"/> Primary <input checked="" type="checkbox"/> Ancillary <input type="checkbox"/> No Procurement					
Department of General Services (DGS) Delegated Purchasing Authority:				<input checked="" type="checkbox"/> Over <input type="checkbox"/> Under	
Solicitation Title: Product Managers/Tech Writers					
3.6.2 Solicitation Method					
Solicitation Method	Request for Offer/California Multiple Award Schedules (RFO/CMAS) If "Other," specify:				
Anticipated Amount	\$2,100,000				
Conducted By	Agency/state entity If "Other," specify:				
Development Status	Not Started				
Solicitation Number					
3.6.3 Procurement Scope Statement					
The purpose of this contract is to acquire a contractor to develop product roadmap and agile requirements that include user stories, epics, themes and agile methodology documentation. The Product Manager is integrated in the product planning process and throughout the Product Lifecycle, gathering and prioritizing product and customer requirements, defining the product features/vision, and working closely with engineering, to deliver winning products that exceed customer expectations.					
3.6.4 Solicitation Contact					
Contact First Name: Melissa		Contact Last Name: Stancell			
Contact Email: Melissa.Stancell@dmv.ca.gov		Contact Phone Number: (916) 657-6283			
3.6.5 Anticipated Length of Contract					
Contract Start Date: 7/1/2021					
Contract End Date: 6/30/2026					
Optional Years: Contract Start Date: Contract End Date:					
3.6.6 Anticipated Solicitation Key Action Dates					
Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions			If "Other," specify:	Click here to enter text.

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☒ Over ☐ Under

Solicitation Title: Data Migration/Data Repository

3.6.2 Solicitation Method

Solicitation Method

Request for
Offer/Information
Technology Consulting
Services (ITMSA)

If "Other," specify:

Anticipated Amount

\$4,500,000

Conducted By

Agency/state entity

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to develop, establish a modern data repository and to migrate data from legacy obsolete data stores to the new data repository.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2021

Contract End Date:

6/30/2026

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for
ancillary procurements, per SIMM 19C
instructions

If "Other,"
specify:

Click here to enter
text.

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

3.6.1 Solicitation Identifier

☐ Primary ☒ Ancillary ☐ No Procurement

Department of General Services (DGS) Delegated Purchasing Authority:

☐ Over ☒ Under

Solicitation Title: IRP Change Requests/Reporting Analysis

3.6.2 Solicitation Method

Solicitation Method

Non-Competitively Bid (NCB)

If "Other," specify:

Anticipated Amount

\$750,000

Conducted By

Department of Technology

If "Other," specify:

Development Status

Not Started

Solicitation Number

3.6.3 Procurement Scope Statement

Modifications for current IRP proprietary system.

3.6.4 Solicitation Contact

Contact First Name:

Melissa

Contact Last Name:

Stancell

Contact Email:

Melissa.Stancell@dmv.ca.gov

Contact Phone Number:

(916) 657-6283

3.6.5 Anticipated Length of Contract

Contract Start Date:

7/1/2022

Contract End Date:

6/30/2024

Optional Years:

Contract Start Date:

Contract End Date:

3.6.6 Anticipated Solicitation Key Action Dates

Activity:

Key Action Dates not required for ancillary procurements, per SIMM 19C instructions

If "Other," specify:

[Click here to enter text.](#)

Start Date:

End Date:

Number of Business Days:

Insert Solicitation Key Action Date

Insert Solicitation

3.7 Stage 3 Solution Requirements

3.7.1 Stage 3 Solution Requirements Template

Attachment: OL is following agile methodology and will provide foundational and program features. See Attachment for OL Requirements.



3.0 DXP POT
Solicitation Attachmen

3.7.2 Stage 3 Requirements Count

Total Detailed Functional Requirements:	110
Total Detailed Non-Functional Requirements:	95
Total Detailed Project/Transition Requirements:	23
Detailed Requirements Grand Total:	228

3.7.3 Stage 2 Mid-Level Solution Requirement Changes

Yes No

1. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity developed any new solution requirements that were not represented in the mid-level solution requirements?

☐ ☒

2. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity modified (changed or deleted) any mid-level solution requirements?

☐ ☒

If question 1 or 2 above is "Yes":

Percentage
of Change:
%

- Enter the percentage of change in the space provided
- Describe below the nature and scope of the change(s), impact(s) to the recommended solution, and how requirements align with the business objectives established in the Stage 1 Business Analysis:

3.7.4 To-Be Business Process Workflow

Attachment: See Attachment



ToBe Storefront
Model.pdf



ToBe Storefront
Process Pattern 2020.pdf

If a to-be business process workflow is not attached, explain why below:

...

Insert Attachment

3.8 Statement of Work (SOW)

Attachment: **DMV worked closely with the Department of Technology (CDT) and Statewide Technology Procurement (STP) to finalize the SOW, which is confidential until released with the solicitation. The SOW has been provided to CDT.**

3.8.1 Completed SOW Sections

Completed SOW Section: Select...

Insert Completed SOW Section

Completed SOW Section:	14. Deliverable Acceptance/Rejection Process
SOW Component Detail: (See SIMM Section 180 SOW Guidelines for specific information)	Details related to the procurement deliverable acceptance/rejection process.
Responsible:	State
Performance Deliverable:	<input type="checkbox"/>
Requirement Number(s):	SOW (Attachment A), Section 3.3
Methodology/Approach:	Agency/state entity model language used If "Other," specify:
Solicitation Number: (If applicable)	
Completed SOW Section:	15. Data Handling and Ownership
SOW Component Detail:	Data handling and ownership details.
Responsible:	Contractor
Performance Deliverable:	<input type="checkbox"/>
Requirement Number(s):	SOW (Attachment A), Section 4
Methodology/Approach:	Agency/state entity model language used If "Other," specify:
Solicitation Number: (If applicable)	
Completed SOW Section:	17. Security
SOW Component Detail:	Details related to security and privacy controls and plan(s).
Responsible:	Select...
Performance Deliverable:	<input type="checkbox"/>
Requirement Number(s):	SOW (Attachment A), Requirement No. BQ-27, also Attachment 12, TR 3.1 to TR 4.5
Methodology/Approach:	Agency/state entity model language used If "Other," specify:
Solicitation Number: (If applicable)	
SOW Component Detail:	Details related to the National Institute of Standards and Technology (NIST) 800-53 controls.
Responsible:	Select...
Performance Deliverable:	<input type="checkbox"/>
Requirement Number(s):	SOW (Attachment A), Requirement No. BQ-27, also Attachment 12, TR 3.2 and 9.2
Methodology/Approach:	Agency/state entity model language used If "Other," specify:
Solicitation Number: (If applicable)	
SOW Component Detail:	System Security Plan (SSP) details. ("Security Management Plan" requirements)
Responsible:	Select...
Performance Deliverable:	<input type="checkbox"/>
Requirement Number(s):	SOW (Attachment A), Requirement No. BQ-27 and OL Deliverable -5, Information Security Plan

Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	18. Disaster Recovery	
SOW Component Detail:	Disaster recovery (including business continuity/technology recovery) details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW Attachment 12, TR 3.16	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	20. Hardware and Software Needs	
SOW Component Detail:	System hardware/software needed; price/quantity; physical and performance requirements; etc.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW Attachment 12, BQ.34 and BQ.35, POT 3, TR 5.1, TR 5.3, and TR 6	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	23. System Installation	
SOW Component Detail:	Solution installation details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A), Deliverable OL-17, Transition Plan and Requirement TR 33.	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	24. System Implementation or Integration	
SOW Component Detail:	Solution implementation details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A), Section 2, POT Implementation Approach; Section 3, OL Implementation Approach, Section 3.2, Phase 3 Acceptance Criteria, especially Deliverable OL-13, Solution Architecture Document, also Requirement BQ 22 and BQ 29.	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		

SOW Component Detail:	Solution integration details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A), Deliverable OL-13, Solution Architecture Document and Del. OL-7 Configuration/Change Management Plan, and Requirement BQ 22 and BQ.29.	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	26. System Testing and Acceptance Procedures	
SOW Component Detail:	Details related to solution/testing and acceptance procedures.	
Responsible:	Both	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A), BQ 30, and SOW Section 2.1, POT Deliverables, MIL POT 2, MIL POT 3, Deliverable POT 4, and Section 2.2, POT Acceptance Criteria; SOW Section 3.1: Deliverable OL-8, Testing Management Plan, Del. OL-18, System Test Acceptance, and SOW Section 3.3, Phase 3 Acceptance Criteria	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	27. Transition of Operation to New Contractor or to State	
SOW Component Detail:	Details related to the transition of operations to new contractor or state.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A) Section 3.1, Deliverable OL-17, Transition Plan, and Requirement BQ 22 and BQ 33.	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	28. Knowledge Transfer and/or Training	
SOW Component Detail:	Knowledge transfer and/or training details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A) Section 3.1, Deliverable OL-9, Training Management Plan and Requirement No. BQ.31	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	29. Maintenance and Operations (M&O)	
SOW Component Detail:	Maintenance and operations details.	

Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A) Section 3.1, Deliverable OL-17, Transition Plan, and SOW Section 4.5 and Section 8, and Requirement BQ 32.	
Methodology/Approach:	Agency/state entity model language used If "Other," specify:	
Solicitation Number: (If applicable)		
Completed SOW Section:	32. Warranty	
SOW Component Detail:	Warranty details.	
Responsible:	Contractor	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW (Attachment A), Section 4.5, and Section 8, and OL-17, Transition Plan; also Requirement BQ.32.	
Methodology/Approach:	Agency/state entity model language used If "Other," specify:	
Solicitation Number: (If applicable)		
Completed SOW Section:	33. Service Level Agreements (SLAs)	
SOW Component Detail:	SLA details.	
Responsible:	Both	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW Section 9.6, Calculation of Liquidated Damages	
Methodology/Approach:	Agency/state entity model language used If "Other," specify:	
Solicitation Number: (If applicable)		
Completed SOW Section:	34. Liquidated Damages	
SOW Component Detail:	Provision for liquidated damages; calculation method; compensation proportionate to harm; tied to a contractual requirement; and dispute process.	
Responsible:	State	
Performance Deliverable:	<input type="checkbox"/>	
Requirement Number(s):	SOW Section 9, Liquidated Damages	
Methodology/Approach:	Agency/state entity model language used If "Other," specify:	
Solicitation Number: (If applicable)		
3.8.2 SOW Security Attributes	Yes	No
1. Does the SOW provide details on the information security and privacy controls that are required (based on the NIST 800-53 controls)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Does the SOW define how the information security and privacy controls will be procured and implemented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Does the SOW include provisions for creating the System Security Plan (SSP)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3.9 Proposed Procurement Planning and Development Dates

Activity	Solicitation Development Phase
Start Date	12/01/2020
End Date	6/04/2021
Number of Business Days	134
Activity	Procurement Phase
Start Date	6/07/2021
End Date	11/23/2021
Number of Business Days	118
Activity	Negotiations
Start Date	9/27/2021
End Date	10/13/2021
Number of Business Days	17



Insert Activity

3.10 Procurement Risk Assessments and Dependencies

	Yes	No	N/A
<p>1. Has the Agency/state entity identified procurement-related external dependencies (e.g., supplier viability, stakeholder/customer legal constraints, ancillary contracts, other state or federal legislation)?</p> <p>If "Yes," describe dependencies below:</p> <p>The availability and competency of the vendors.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<p>2. Has the Agency/state entity completed the State Contracting Manual Volume 3, Chapter 4, Section 4.B2.13 Risk Criteria Guidelines and incorporated financial protection measures for the primary solicitation?</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>3. Does the Agency/state entity intend to maintain ownership of any source code developed for this solution?</p> <p>If "Yes," describe below how ownership will be obtained, maintained, and upgraded: The source code will be maintained in an escrow account.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<p>4. Will this transaction be financed?</p> <p>If "Yes," attach the approved State Financial Marketplace Compliance Certification form and agreement below.</p> <p>Attachment: (File Attachment)</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

3.11 Procurement Administrative Compliance Checklist

(Questions may not be all-inclusive)	Yes	No	N/A
<p>1. Has the Agency/state entity obtained approval from Department of General Services Procurement Division (DGS/PD) or Statewide Technology Procurement Division (STPD) to use an alternative evaluation model other than a 50/50 cost split?</p> <p>If "Yes," attach approval below.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Attachment: (File Attachment)			
If "Yes" or "No," below provide a brief description of the evaluation criteria proposed:			
2.	Has the Agency/state entity received signed confidentiality statements from all project participants (internal and external)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Has the Agency/state entity received signed conflict of interest statements from all project participants (internal and external)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Has the Agency/state entity obtained an exemption from the Disabled Veteran Business Enterprise (DVBE) participation requirements and/or the DVBE participation incentive through an approved DVBE Waiver? If "Yes," attach the waiver below:	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
 DVBE Program Requirements and DV			
Attachment:			
If "No," provide a brief explanation below:			
5.	Does the Agency/state entity's solution requirements ensure compliance with the Information Technology Accessibility Policy (SAM Section 4833)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	Has the Agency/state entity completed and received approval of the SIMM Section 71 Certification of Compliance with IT Policies? If "Yes," attach the approved certification below.	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
 Approved -SIMM 71B for DXP OL.pdf			
Attachment:			
7.	Has the Agency/state entity completed and received approval of a personal services contracts justification (Government Code Section 19130)? If "Yes," attach the approved justification below.	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Attachment: (File Attachment)			
8.	Will the Agency/state entity's solicitation ensure compliance with productive use requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
3.12 Solicitation Readiness			
		Yes	No N/A
1.	Has the Agency/state entity started development of a Bidder's Library?	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
2.	What evaluation methodology was selected for the primary solicitation?	Value Effective	
Explain the rationale for selection below:			
Used language from previous PAL			
3.	Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4.	Has the Agency/state entity started development of the cost worksheets as part of the evaluation for the solicitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	Has the Agency/state entity started development of the bidder and key staff qualifications as part of the evaluation for the solicitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>

If "N/A," briefly explain below why bidder and key staff qualifications will not be included in the evaluation for the solicitation:

6. Has the Agency/state entity started development of the bidder and key staff references as part of the evaluation for the solicitation?



If "N/A," briefly explain below why bidder and key staff references will not be included in the evaluation for the solicitation:

Stage 3 Solution Development (Part A) – Department of Technology Use Only

Original "New Submission" Date	2/16/2021
Form Received Date	2/16/2021
Form Accepted Date	2/16/2021
Form Status	Completed
Form Status Date	5/14/2021