# Stage 3 Solution Development (Part A)

## 3.4 General Information

**Agency or State Entity Name:**
California Public Utilities Commission

**Organization Code:**
8660

**Proposal Name:**
RSSIMS Bulk Record Update Project

**Department of Technology Project Number:**  8660-073

## 3.5 Part A Submittal Information

**Contact Information:**

| **Contact First Name:** | **Contact Last Name:** |
|---|---|
| Dennis | Hong |

| **Contact Email:** | **Contact Phone Number:** |
|---|---|
| dennis.hong@cpuc.ca.gov | (415) 703-1724 |

**Part A Submission Date:**
3/05/2021

**Part A Submission Type:**

| ☐ New Submission | ☐ **Updated Submission (Post-Approval)** |
|---|---|
| ☒ Updated Submission (Pre-Approval) | ☐ **Withdraw Submission** |
| | **Reason: Select...** |
| | **If "Other," specify:** |

**Part A Sections Updated** (For Updated Submissions only, check all that apply)

☐ 3.4 General Information        ☐ 3.7.2 Stage 3 Requirements Count

☒ 3.5 Part A Submittal Information        ☐ 3.7.3 Stage 2 Mid-Level Solution Requirement Changes

☒ 3.6 Procurement Profile        ☐ 3.7.4 To-Be Business Process Workflow

     ☐ 3.6.1 Solicitation Identifier        ☒ 3.8 Statement of Work (SOW)

     ☐ 3.6.2 Solicitation Method           ☒ 3.8.1 Completed SOW Sections

     ☐ 3.6.3 Procurement Scope Statement          ☐ 3.8.2 SOW Security Attributes

     ☐ 3.6.4 Solicitation Contact        ☒ 3.9 Proposed Procurement Planning and Development Dates

     ☒ 3.6.5 Anticipated Length of Contract        ☒ 3.10 Procurement Risk Assessments and Dependencies

     ☒ 3.6.6 Anticipated Solicitation Key Action Dates        ☒ 3.11 Procurement Administrative Compliance Checklist

☒ 3.7 Stage 3 Solution Requirements        ☐ 3.12 Solicitation Readiness

     ☒ 3.7.1 Stage 3 Solution Requirements Template

## Part A Summary of Changes:

Made updates according to the Comment Log provided by CDT PAL Manager. Please see Comment Log for reference of the specific changes.

- Added requirement to include Disaster Recovery and Data Retention.
- Made changes to key action dates and submission dates.
- Updated the sections of the SOW.
- Refined some of the requirements on the RTM.

## Part A Project Approval Executive Transmittal

**Attachment:**

RSSIMS Stage 3 Part A & B Project Approv

## Condition(s) from Previous Stage(s):

| **Condition #** | | | |
|---|---|---|---|
| **Condition Category** | Select... | | If "Other," specify: |
| **Condition Sub-Category** | Select... | | If "Other," specify: |
| **Condition** | | | |
| **Assessment** | Select... | | If "Other," specify: |
| **Agency/state Entity Response** | | | |
| **Status** | Select... | | If "Other," specify: |

**Insert Condition**

# 3.6 Procurement Profile

## 3.6.1 Solicitation Identifier

☒ Primary    ☐ Ancillary    ☐ No Procurement

**Department of General Services (DGS) Delegated Purchasing Authority**:      ☒ Over    ☐ Under

**Solicitation Title**: RSSIMS Bulk Record Update Project

## 3.6.2 Solicitation Method

| | | |
|---|---|---|
| **Solicitation Method** | Formal Competitive Solicitation | If "Other," specify: |
| **Anticipated Amount** | $3,000,000 | |
| **Conducted By** | Department of Technology | If "Other," specify: |
| **Development Status** | In Progress | |

| Solicitation Number | 1120-001 |
|---|---|

## 3.6.3 Procurement Scope Statement

The current database is reaching the end of its life and cannot be modified to support the changing business process needs. The most significant change is the addition of bulk processing features where Rail Safety Division (RSD) staff can update data on multiple records within a record type, create multiple new rcords in batch process, run formulas across multiple records in a single action, or upload multiple attachments in one process step. This has been identified in order to significantly reduce the time spent on data entry and processing in the database. Improvements to the user interface and work flow will also make the system more user friendly and enhance staff productivity.

CPUC seeks a completely new system, built to modern industry standards that is reliable, efficient, and meets our business needs. The new system needs to replicate and enhance on functions of the current system to continue RSD's important safety work.

The procurement scope is to acquire services for an implementation contractor to develop a new solution that include:
- Building a new database system for RSD following current Industry Standards and Best Practices.
- Providing enhanced functionality without replicating the Legacy System's problems.
- Allowing users to more efficiently manage large sets of records and attachments. This shall allow bulk operations for record creation and update, upload and download of multiple attachments or images, and running complex calculations on many records.
- Improving the User Interface to make it more intuitive and efficient for users.
- Improving performance and reliability.
- Providing flexible and easy access for remote users.
- Meeting RSD's current business processes and needs.

## 3.6.4 Solicitation Contact

**Contact First Name**:                          **Contact Last Name:**

Raymond                                          Estey

**Contact Email**:                               **Contact Phone Number:**

Raymond.estey@state.ca.gov                        (916) 431-3638

## 3.6.5 Anticipated Length of Contract

**Contract Start Date:**          7/27/2021

**Contract End Date:**            7/26/2024

**Optional Years: 4**

    **Contract Start Date:**     7/27/2024

    **Contract End Date:**       7/12/2028

## 3.6.6 Anticipated Solicitation Key Action Dates

| Activity: | Release of Solicitation | If "Other," specify: | …. |
|---|---|---|---|
| **Start Date:** | 2/26/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Last day to submit written questions for clarification of solicitation for Bidder's Conference | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 3/12/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Bidder's Conference | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 3/19/2021 | | |

| | | | |
|---|---|---|---|
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Last day to submit Exhibit 2: Intent to Bid and Exhibit 3: Confidentiality Statement (signed) | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 3/26/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Last day to submit written questions to and request a meeting with OTech | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 4/09/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | State's response to bidder's questions, bidder's request for changes to the requirements and release of potential addendum (after written questions) | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 4/30/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Last day to submit Final Proposals | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 5/17/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Evaluation Period | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 5/18/2021 | | |
| **End Date:** | 6/04/2021 | | |
| **Number of Business Days:** | | | |
| **Activity:** | Confidential Discussions with individual bidders | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 6/14/2021 | | |
| **End Date:** | 6/18/2021 | | |
| **Number of Business Days:** | | | |
| **Activity:** | Other | If "Other," specify: | Best and Final Offer Submission |
| **Start Date:** | 6/28/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Notification of Intent to Award | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 7/06/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |

| | | | |
|---|---|---|---|
| **Activity:** | Contract Execution | If "Other," specify: | Click here to enter text. |
| **Start Date:** | 7/13/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Activity:** | Other | If "Other," specify: | Project Start Date |
| **Start Date:** | 7/27/2021 | | |
| **End Date:** | | | |
| **Number of Business Days:** | | | |
| **Insert Solicitation Key Action Date** | | | |
| **Insert Solicitation** | | | |

## 3.7 Stage 3 Solution Requirements

### 3.7.1 Stage 3 Solution Requirements Template



Exhibit A - RSSIMS RTM for RFP v1.5.xlsx

Attachment:

### 3.7.2 Stage 3 Requirements Count

| | |
|---|---|
| **Total Detailed Functional Requirements:** | 95 |
| **Total Detailed Non-Functional Requirements:** | 105 |
| **Total Detailed Project/Transition Requirements:** | 15 |
| **Detailed Requirements Grand Total:** | 215 |

### 3.7.3 Stage 2 Mid-Level Solution Requirement Changes

| | Yes | No |
|---|---|---|
| 1. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity developed any new solution | ☒ | ☐ |
| 2. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity modified (changed or deleted) | ☒ | ☐ |

If question 1 or 2 above is "Yes":

- Enter the percentage of change in the space provided
- Describe below the nature and scope of the change(s), impact(s) to the recommended solution, and how requirements align with the business objectives established in the Stage 1 Business Analysis:

Percentage of Change: 12 %

Fifteen (15) Transitional Requirements were added. These requirements will help set guidelines for how development, data migration, and deployment are conducted. Seven (7) Functional Requirements were added to improve search capabilities, designate format of report outputs, and the handling of attachment(s) on reports capabilities. Three (3) Non-Functional Requirements were added to define the formats of reports produced by the application.

### 3.7.4 To-Be Business Process Workflow

Attachment: (File Attachment)

If a to-be business process workflow is not attached, explain why below:

…

**RSSIMS To-Be Process Flows.zip**

## 3.8 Statement of Work (SOW)

Attachment: (File Attachment)

**RSSIMS RFP Statement of Work 20**

### 3.8.1 Completed SOW Sections

**Completed SOW Section**: 1. Background and Purpose
**Completed SOW Section**: 2. Description of Proposed New System or Service
**Completed SOW Section**: 3. Term of the Contract
**Completed SOW Section**: 4. Contract Contacts
**Completed SOW Section**: 5. Solution Requirements
**Completed SOW Section**: 6. State Data Center or Contractor Hosted Facility Environment
**Completed SOW Section**: 7. State's Roles and Responsibilities
**Completed SOW Section**: 8. Contractor's Roles and Responsibilities
**Completed SOW Section**: 9. Key Staff Qualifications and Skills
**Completed SOW Section**: 10. Key Personnel Changes
**Completed SOW Section**: 11. Escalation Process
**Completed SOW Section**: 12. Change Control Procedures
**Completed SOW Section**: 13. Project (Contractor) Tasks and Deliverable Requirements
**Completed SOW Section**: 14. Deliverable Acceptance/Rejection Process
**Completed SOW Section**: 15. Data Handling and Ownership
**Completed SOW Section**: 16. Reporting
**Completed SOW Section**: 17. Security
**Completed SOW Section**: 18. Disaster Recovery
**Completed SOW Section**: 19. Delivery (Hardware and Software)
**Completed SOW Section**: 20. Hardware and Software Needs
**Completed SOW Section**: 21. Escrow Source Code
**Completed SOW Section**: 22. Compatibility and Interface
**Completed SOW Section**: 23. System Installation
**Completed SOW Section**: 24. System Implementation or Integration
**Completed SOW Section**: 25. Technology Refresh
**Completed SOW Section**: 26. System Testing and Acceptance Procedures
**Completed SOW Section**: 27. Transition of Operation to New Contractor or to State
**Completed SOW Section**: 28. Knowledge Transfer and/or Training
**Completed SOW Section**: 29. Maintenance and Operations (M&O)
**Completed SOW Section**: 30. Help Desk/Call Center
**Completed SOW Section**: 31. Insurance Requirements
**Completed SOW Section**: 32. Warranty
**Completed SOW Section**: 33. Service Level Agreements (SLAs)
**Completed SOW Section**: 34. Liquidated Damages
**Completed SOW Section**: 35. Unanticipated Tasks
**Completed SOW Section**: 36. Budget Detail and Payment Provisions
**Completed SOW Section**: 37. GSPD-401IT General Provisions - Information Technology
**Completed SOW Section**: 38. Miscellaneous
**Completed SOW Section**: 39. Glossary of Terms

| Completed SOW Section: | 14. Deliverable Acceptance/Rejection Process | |
|---|---|---|
| SOW Component Detail: (See SIMM Section 180 SOW Guidelines for specific information) | Refer to the RSSIMS SOW Section 15 – Deliverable Acceptance/Rejection Process | |
| Responsible: | Both | |
| Performance Deliverable: | ☒ | |
| Requirement Number(s): | N/A | |
| Methodology/Approach: | Agency/state entity model language used | If "Other," specify: |
| Solicitation Number: (If applicable) | RFP 1120-001 | |
| Completed SOW Section: | 15. Data Handling and Ownership | |
| SOW Component Detail: | Refer to RSSIMS SOW Section 16 – Data Handling and Ownership | |
| Responsible: | Contractor | |
| Performance Deliverable: | ☒ | |
| Requirement Number(s): | T-1, T-2, T-3, T-13, T-14, T-15 | |
| Methodology/Approach: | Agency/state entity model language used | If "Other," specify: |
| Solicitation Number: (If applicable) | RFP 1120-001 | |
| Completed SOW Section: | 17. Security | |
| SOW Component Detail: | Refer to RSSIMS SOW Section 18 - Security | |
| Responsible: | Contractor | |
| Performance Deliverable: | ☒ | |
| Requirement Number(s): | N-7, N-90, N-91, N-92, N-93, N-94, N-95, N-96, F-52, F-88 | |
| Methodology/Approach: | Agency/state entity model language used | If "Other," specify: |
| Solicitation Number: (If applicable) | RFP 1120-001 | |
| Completed SOW Section: | 18. Disaster Recovery | |
| SOW Component Detail: | Refer to RSSIMS SOW Section 19 – Disaster Recovery | |
| Responsible: | Both | |
| Performance Deliverable: | ☒ | |
| Requirement Number(s): | N/A | |
| Methodology/Approach: | Agency/state entity model language used | If "Other," specify: |
| Solicitation Number: (If applicable) | RFP 1120-001 | |
| Completed SOW Section: | 20. Hardware and Software Needs | |
| SOW Component Detail: | Refer to RSSIMS SOW Section 20 – Hardware and Software Needs | |

| | |
|---|---|
| **Responsible:** | **Both** |
| **Performance Deliverable:** | ☒ |
| **Requirement Number(s):** | T-11 |
| **Methodology/Approach:** | **Agency/state entity model language used**      **If "Other," specify:** |
| **Solicitation Number:** (If applicable) | **RFP 1120-001** |
| **Completed SOW Section:** | **24. System Installation** |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 20 – System Installation for all system installation procedures. |
| **Responsible:** | **Both** |
| **Performance Deliverable:** | ☒ |
| **Requirement Number(s):** | N/A |
| **Methodology/Approach:** | **Agency/state entity model language used**      **If "Other," specify:** |
| **Solicitation Number:** (If applicable) | **RFP 1120-001** |
| **Completed SOW Section:** | **25. System Implementation or Integration** |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 25 – System Implementation or Integration |
| **Responsible:** | **Both** |
| **Performance Deliverable:** | ☒ |
| **Requirement Number(s):** | N/A |
| **Methodology/Approach:** | **Agency/state entity model language used**      **If "Other," specify:** |
| **Solicitation Number:** (If applicable) | **RFP 1120-001** |
| **Completed SOW Section:** | **26. System Testing and Acceptance Procedures** |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 27 – System Testing and Accpetance Procedures |
| **Responsible:** | **Both** |
| **Performance Deliverable:** | ☒ |
| **Requirement Number(s):** | N/A |
| **Methodology/Approach:** | **Agency/state entity model language used**      **If "Other," specify:** |
| **Solicitation Number:** (If applicable) | **RFP 1120-001** |
| **Completed SOW Section:** | **27. Transition of Operation to New Contractor or to State** |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 28 – Transition of Operation to New Contractor or to State |
| **Responsible:** | **Both** |
| **Performance Deliverable:** | ☐ |

| | | | |
|---|---|---|---|
| **Requirement Number(s):** | N/A | | |
| **Methodology/Approach:** | **Agency/state entity model language used** | **If "Other," specify:** | |
| **Solicitation Number:**<br>(If applicable) | **RFP 1120-001** | | |
| **Completed SOW Section:** | **29. Knowledge Transfer and/or Training** | | |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 29 – Knowledge Transfer and/or Training | | |
| **Responsible:** | **Both** | | |
| **Performance Deliverable:** | ☒ | | |
| **Requirement Number(s):** | N/A | | |
| **Methodology/Approach:** | **Agency/state entity model language used** | **If "Other," specify:** | |
| **Solicitation Number:**<br>(If applicable) | **RFP 1120-001** | | |
| **Completed SOW Section:** | **30. Maintenance and Operations (M&O)** | | |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 30 – Maintenance and Operations | | |
| **Responsible:** | **Contractor** | | |
| **Performance Deliverable:** | ☒ | | |
| **Requirement Number(s):** | N/A | | |
| **Methodology/Approach:** | **Agency/state entity model language used** | **If "Other," specify:** | |
| **Solicitation Number:**<br>(If applicable) | **RFP 1120-001** | | |
| **Completed SOW Section:** | **32. Warranty** | | |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 33 – Warranty | | |
| **Responsible:** | **Contractor** | | |
| **Performance Deliverable:** | ☒ | | |
| **Requirement Number(s):** | N/A | | |
| **Methodology/Approach:** | **Agency/state entity model language used** | **If "Other," specify:** | |
| **Solicitation Number:**<br>(If applicable) | **RFP 1120-001** | | |
| **Completed SOW Section:** | **33. Service Level Agreements (SLAs)** | | |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 34 – Service Level Agreements | | |
| **Responsible:** | **Both** | | |
| **Performance Deliverable:** | ☒ | | |
| **Requirement Number(s):** | N/A | | |
| **Methodology/Approach:** | **Agency/state entity model language used** | **If "Other," specify:** | |

| | |
|---|---|
| **Solicitation Number:** (If applicable) | **RFP 1120-001** |
| **Completed SOW Section:** | **34. Liquidated Damages** |
| **SOW Component Detail:** | Refer to RSSIMS SOW Section 34 – Service Level Agreements |
| **Responsible:** | **Contractor** |
| **Performance Deliverable:** | ☐ |
| **Requirement Number(s):** | N/A |
| **Methodology/Approach:** | **Agency/state entity model language used**    **If "Other," specify:** |
| **Solicitation Number:** | **RFP 1120-001** |

| 3.8.2 SOW Security Attributes | Yes | No |
|---|---|---|
| 1.  Does the SOW provide details on the information security and privacy controls that are required (based on | ☒ | ☐ |
| 2.  Does the SOW define how the information security and privacy controls will be procured and implemented? | ☒ | ☐ |
| 3.  Does the SOW include provisions for creating the System Security Plan (SSP)? | ☒ | ☐ |

# 3.9 Proposed Procurement Planning and Development Dates

| | |
|---|---|
| **Activity** | **Planning and Development Phase - Mature Mid-Level Requirements** |
| **Start Date** | **11/02/2020** |
| **End Date** | **1/06/2021** |
| **Number of Business Days** | 43 |
| **Activity** | **Solicitation Development Phase** |
| **Start Date** | **9/08/2020** |
| **End Date** | **2/26/2021** |
| **Number of Business Days** | 123 |
| **Activity** | **Procurement Phase** |
| **Start Date** | **2/26/2021** |
| **End Date** | **7/05/2021** |
| **Number of Business Days** | 85 |
| **Activity** | **Negotiations** |
| **Start Date** | **6/14/2021** |
| **End Date** | **6/28/2021** |
| **Number of Business Days** | 10 |
| **Activity** | **Post Award Activities** |
| **Start Date** | **7/06/2021** |
| **End Date** | **7/27/2021** |

| Number of Business Days | 15 |
|---|---|

**Insert Activity**

## 3.10 Procurement Risk Assessments and Dependencies

| | | Yes | No | N/A |
|---|---|---|---|---|
| 1. | Has the Agency/state entity identified procurement-related external dependencies (e.g., supplier viability, stakeholder/customer legal constraints, ancillary contracts, other state or federal legislation)? | ☒ | ☐ | |
| | If "Yes," describe dependencies below: | | | |
| | RSSIMS IV&V | | | |
| 2. | Has the Agency/state entity completed the State Contracting Manual Volume 3, Chapter 4, Section 4.B2.13 Risk Criteria Guidelines and incorporated financial protection measures for the primary solicitation? | ☒ | ☐ | |
| 3. | Does the Agency/state entity intend to maintain ownership of any source code developed for this solution? | ☒ | ☐ | |
| | If "Yes," describe below how ownership will be obtained, maintained, and upgraded: | | | |
| | We will be maintaining it by requiring periodical check-in of all source code into CPUC's GIThub. | | | |
| 4. | Will this transaction be financed? | ☐ | ☒ | ☐ |
| | If "Yes," attach the approved State Financial Marketplace Compliance Certfication form and | | | |
| | Attachment:  (File Attachment) | | | |

## 3.11 Procurement Administrative Compliance Checklist

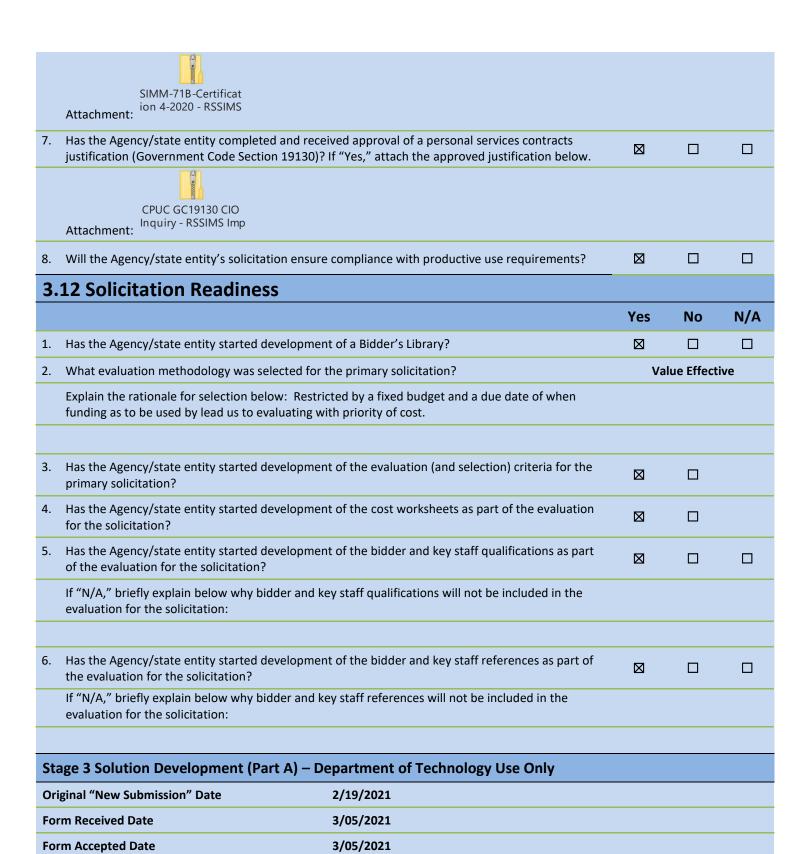| (Questions may not be all-inclusive) | | Yes | No | N/A |
|---|---|---|---|---|
| 1. | Has the Agency/state entity obtained approval from Department of General Services Procurement Division (DGS/PD) or Statewide Technology Procurement Division (STPD) to use an alternative evaluation model other than a 50/50 cost split? If "Yes," attach approval below. | ☐ | ☐ | ☒ |
| | Attachment:  (File Attachment) | | | |
| | If "Yes" or "No," below provide a brief description of the evaluation criteria proposed: | | | |
| 2. | Has the Agency/state entity received signed confidentiality statements from all project participants | ☒ | ☐ | |
| 3. | Has the Agency/state entity received signed conflict of interest statements from all project participants (internal and external)? | ☒ | ☐ | |
| 4. | Has the Agency/state entity obtained an exemption from the Disabled Veteran Business Enterprise (DVBE) participation requirements and/or the DVBE participation incentive through an approved DVBE Waiver?  If "Yes," attach the waiver below: | ☐ | ☐ | ☒ |
| | Attachment:  (File Attachment) | | | |
| | If "No," provide a brief explanation below: | | | |
| 5. | Does the Agency/state entity's solution requirements ensure compliance with the Information Technology Accessibility Policy (SAM Section 4833)? | ☒ | ☐ | |
| 6. | Has the Agency/state entity completed and received approval of the SIMM Section 71 Certification of Compliance with IT Policies? If "Yes," attach the approved certification below. | ☒ | ☐ | ☐ |

| | | | |
|---|---|---|---|
| Attachment: | SIMM-71B-Certificat ion 4-2020 - RSSIMS | | |
| 7. Has the Agency/state entity completed and received approval of a personal services contracts justification (Government Code Section 19130)? If "Yes," attach the approved justification below. | ☒ | ☐ | ☐ |
| Attachment: | CPUC GC19130 CIO Inquiry - RSSIMS Imp | | |
| 8. Will the Agency/state entity's solicitation ensure compliance with productive use requirements? | ☒ | ☐ | ☐ |

## 3.12 Solicitation Readiness

| | Yes | No | N/A |
|---|---|---|---|
| 1. Has the Agency/state entity started development of a Bidder's Library? | ☒ | ☐ | ☐ |
| 2. What evaluation methodology was selected for the primary solicitation? | **Value Effective** | | |
| Explain the rationale for selection below: Restricted by a fixed budget and a due date of when funding as to be used by lead us to evaluating with priority of cost. | | | |
| | | | |
| 3. Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation? | ☒ | ☐ | |
| 4. Has the Agency/state entity started development of the cost worksheets as part of the evaluation for the solicitation? | ☒ | ☐ | |
| 5. Has the Agency/state entity started development of the bidder and key staff qualifications as part of the evaluation for the solicitation? | ☒ | ☐ | ☐ |
| If "N/A," briefly explain below why bidder and key staff qualifications will not be included in the evaluation for the solicitation: | | | |
| | | | |
| 6. Has the Agency/state entity started development of the bidder and key staff references as part of the evaluation for the solicitation? | ☒ | ☐ | ☐ |
| If "N/A," briefly explain below why bidder and key staff references will not be included in the evaluation for the solicitation: | | | |
| | | | |

## Stage 3 Solution Development (Part A) – Department of Technology Use Only

| | |
|---|---|
| **Original "New Submission" Date** | 2/19/2021 |
| **Form Received Date** | 3/05/2021 |
| **Form Accepted Date** | 3/05/2021 |
| **Form Status** | Completed |
| **Form Status Date** | 4/22/2021 |