



## Stage 3 Solution Development, Part A

Department of Technology, SIMM 19C.3 (Rev. 2.5, July/2021)

### 3.4 General Information

Agency or State Entity Name: [Department of Motor Vehicles](#)

If agency/entity not in list, enter here: Click or tap here to enter text.

Organization Code: [2740](#)

Proposal Name: [Digital eXperience Platform \(DXP\) \(VR Phase Update\)](#)

Department of Technology Project Number (0000-000): [2740-227](#)

### 3.5 Part A Submittal Information

#### Contact Information

Contact First Name: [Amar](#)

Contact Last Name: [Hariharan](#)

Contact Email: [Amar.Hariharan@dmv.ca.gov](mailto:Amar.Hariharan@dmv.ca.gov)

Contact Phone Number: [\(916\) 490-0537](#)

**Part A Submission Date:** Click or tap to enter a date.

**Part A Submission Type:** [Updated Submission \(Post-Approval\)](#)

If "Withdraw" is specified, select reason: Choose an item.

If "Other," specify reason: Click or tap here to enter text.

**Part A Sections Updated** (For Updated Submissions only, include all that apply)

List of Sections updated: [Section 3.6, 3.7, 3.8, 3.9, 3.11](#)

## **Part A Summary of Changes**

If either Submission Type “Updated Submission (Pre-Approval)” or “Updated Submission (Post-Approval)” is selected, provide a concise summary of changes made: [The updates consistent of the primary and ancillary contracts for the Vehicle Registration \(VR\) phase of the DXP project.](#)

## **Part A Project Approval Executive Transmittal**

[Executive Transmittal attached to the email submission.](#)

### **Condition(s) from Previous Stage(s)**

Condition #: Click or tap here to enter text.

Condition Category: Choose an item.

If “Other,” specify: Click or tap here to enter text.

Condition Sub-Category: Choose an item.

If “Other,” specify: Click or tap here to enter text.

Condition: Click or tap here to enter text.

Assessment: Choose an item.

If “Other,” specify: Click or tap here to enter text.

Agency/State Entity Response: Click or tap here to enter text.

Status: Choose an item.

If “Other,” specify: Click or tap here to enter text.

## 3.6 Procurement Profile

### 3.6.1 Solicitation Identifier

Primary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Over](#)

Solicitation Title: **System Integrator (SI) Services**

### 3.6.2 Solicitation Method

Solicitation Method: **Formal Competitive Solicitation (IFB/RFP)**

If "Other," specify: Click or tap here to enter text.

Anticipated Amount: \$98,020,150

Conducted By: [Department of Technology](#)

If "Other," specify: Click or tap here to enter text.

Development Status: [In Progress](#)

Solicitation Number: Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

The State is looking for the Contractor to transition, expand, and maintain the OL solution components as the baseline of the VR Solution. DMV has chosen Salesforce a platform-as-a-service (PaaS) to serve as the platform on which to modernize VR legacy applications. The State will negotiate with the winning Contractor to design, develop, and implement a full VR Solution that will include payment and reconciliation processes, known as Control Cashiering (CC) to modernize the current VR business processes and systems. The SI vendor will need to deliver all of the VR business processes and functions.

### 3.6.4 Solicitation Contact

Contact First Name: [Melissa](#)

Contact Last Name: [Stancell](#)

Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: (916) 657-6238

### **3.6.5 Anticipated length of Contract – Phase 1 (OL/CC)**

Contract Amount: \$7,085,900

Contract Start Date: 9/10/2021

Contract End Date: 9/13/2023

Optional Years: Two (2) Six (6) months

Contract Start Date: 9/14/2023

Contract End Date: 9/16/2024

### **3.6.5 Anticipated length of Contract – Phase 2 (VR/CC)**

Anticipated Amount: \$42,092,500

Contract Start Date: 6/22/2022

Contract End Date: 6/23/2025

Optional Years: Two (2) One (1) year

Contract Start Date: 6/24/2025

Contract End Date: 6/25/2027

### **3.6.5 Anticipated length of Contract – Phase 3 (DL/CC)**

Anticipated Amount: \$48,841,750

Contract Start Date: 12/28/2022

Contract End Date: 6/30/2026

Estimated Optional Years: Two (2) One (1) year

Contract Start Date: 7/1/2026

Contract End Date: 6/30/2028

### 3.6.6 Anticipated Solicitation Key Action Dates (Primary solicitation only) – Phase 2 (VR/CC)

**Activity:** [Release of Solicitation](#)

If "Other" is selected, specify: [Click or tap here to enter text.](#)

**Start Date:** [12/1/2021](#)

**End Date:** [12/1/2021](#)

**Number of Business Days:** [1 day](#)

**Activity:** [Other](#)

If "Other" is selected, specify: [Intent to Bid and Confidentiality \(MANDATORY\)](#)

**Start Date:** [12/13/2021](#)

**End Date:** [12/13/2021](#)

**Number of Business Days:** [1 day](#)

**Activity:** [Other](#)

If "Other" is selected, specify: [Last Day to Submit Questions](#)

**Start Date:** [12/15/2021](#)

**End Date:** [12/15/2021](#)

**Number of Business Days:** [1 day](#)

**Activity:** [Other](#)

If "Other" is selected, specify: [Issues Q & A Set #1 and Addendum #1](#)

**Start Date:** [12/23/2021](#)

**End Date:** [12/23/2021](#)

**Number of Business Days:** [1 day](#)

**Activity:** [Other](#)

If "Other" is selected, specify: [Last day to submit questions on Addendum #1 items only](#)

**Start Date:** [1/3/2022](#)

**End Date:** [1/3/2022](#)

**Number of Business Days:** [1 day](#)

**Activity:** [Other](#)

If "Other" is selected, specify: State Issues Q & A Set #2 and Addendum 2

**Start Date:** 1/11/2022

**End Date:** 1/11/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: Last day to submit phase 1 and last day to have e-VAQ approved

**Start Date:** 1/25/2022

**End Date:** 1/25/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: State Evaluation of Proposals – Phase 1

**Start Date:** 1/26/2022

**End Date:** 2/9/2022

**Number of Business Days:** 10 days

**Activity:** Other

If "Other" is selected, specify: Notification of Top Two Bidders for Phase 2

**Start Date:** 2/10/2022

**End Date:** 2/11/2022

**Number of Business Days:** 2 days

**Activity:** Other

If "Other" is selected, specify: Last day to submit Phase 2 Proposal

**Start Date:** 3/3/2022

**End Date:** 3/3/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: State's Evaluation of Proposals – Phase 2

**Start Date:** 3/4/2022

**End Date:** 3/18/2022

**Number of Business Days:** 11 days

**Activity:** Demonstration

If "Other" is selected, specify:

**Start Date:** 3/21/2022

**End Date:** 3/25/2022

**Number of Business Days:** 4 days

**Activity:** Other

If "Other" is selected, specify: Demonstration and Cost Evaluation

**Start Date:** 3/29/2022

**End Date:** 4/1/2022

**Number of Business Days:** 4 days

**Activity:** Other

If "Other" is selected, specify: Notice of Invitation to Negotiate

**Start Date:** 4/4/2022

**End Date:** 4/4/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: Negotiations

**Start Date:** 4/18/2022

**End Date:** 4/29/2022

**Number of Business Days:** 10 days

**Activity:** Other

If "Other" is selected, specify: State issues Best and Final Offer Submission instructions

**Start Date:** 4/29/2022

**End Date:** 4/29/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: Final date of BAFO submission

**Start Date:** 5/16/2022

**End Date:** 5/16/2022

**Number of Business Days:** 1 day

**Activity:** Other

If "Other" is selected, specify: [State's Responds to Best and Final Offer \(BAFO\)](#)

**Start Date:** 5/16/2022

**End Date:** 5/16/2022

**Number of Business Days:** 5 days

**Activity:** Notification of Intent to Award

If "Other" is selected, specify: [Click or tap here to enter text.](#)

**Start Date:** 6/6/2022

**End Date:** 6/6/2022

**Number of Business Days:** 1 day

**Activity:** Contract Award

If "Other" is selected, specify: [Click or tap here to enter text.](#)

**Start Date:** 6/13/2022

**End Date:** 6/13/2022

**Number of Business Days:** 1 day

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Over](#)

Solicitation Title: **Platform**

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Software Licensing Program \(SLP\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Anticipated Amount:** \$57,491,515

**Conducted By:** [Department of Technology](#)



If "Other," specify: Click or tap here to enter text.

**Development Status:** [In Progress](#)

**Solicitation Number:** [TA21-062](#)

### **3.6.3 Procurement Scope Statement**

[Platform software licenses for each DMV staff member on a gradual rollout of the core product functions.](#)

### **3.6.4 Solicitation Contact**

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Contact Phone Number: [\(916\) 657-6238](#)

### **3.6.5 Anticipated length of Contract – Phase 1 (OL)**

Contract Amount: [\\$324,812](#)

Contract Start Date: [10/1/2021](#)

Contract End Date: [9/30/2022](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date:

### **3.6.1 Solicitation Identifier**

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Independent Verification & Validation \(IV&V\)](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$1,475,000

**Conducted By:** [Agency/state entity](#)

If "Other," specify: Click or tap here to enter text.

**Development Status:** [Completed](#)

**Solicitation Number:** [TC20-053](#)

### 3.6.3 Procurement Scope Statement

The purpose of this contract was to acquire a Contractor to provide the DMV DXP Project with Independent Verification and Validation (IV&V) service. The consultants will provide monthly reporting on the status of the project from a technical aspect. IV&V will assess the project from an independent point of view while also ensuring that resources are used appropriately.

### 3.6.4 Solicitation Contact

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Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [6/29/2021](#)

Contract End Date: [6/28/2024](#)

Optional Years: [Two \(2\) – Six \(6\) months](#)

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Acquisition Support](#)

### 3.6.2 Solicitation Method

Solicitation Method: [Request for Offer/California Multiple Award Schedules \(RFO/CMAS\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

Anticipated Amount: [\\$350,000](#)

Conducted By: [Agency/state entity](#)

If "Other," specify: [Click or tap here to enter text.](#)

Development Status: [Completed](#)

Solicitation Number: [TA19-388](#)

### 3.6.3 Procurement Scope Statement

The purpose of this contract was to acquire a Contractor will provide the request for proposal (RFP) required to implement the proposed solution. Contractor will also provide content and/or updates to the project approval lifecycle (PAL) documentation and/or special project reports (SPR) as needed.

### 3.6.4 Solicitation Contact

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Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: 11/1/2021

Contract End Date: 10/30/2022

Optional Years: Two (2) – Six (6) months

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Over](#)

Solicitation Title: **Business Process Re-engineering (BPR) for Modernization**

### 3.6.2 Solicitation Method

Solicitation Method: **Request for Offer/Information Technology Consulting Services (ITMSA)**

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$6,500,000

**Conducted By:** Department of Technology

If "Other," specify: Click or tap here to enter text.

**Development Status:** In Progress

**Solicitation Number:** Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide BPR services in analyzing and defining a clear approach to rethinking its entire existing business process workflows. BPR will redesign the way work is done to better support the DMV's mission and improve business processes to increase productivity, reduce

costs, and ultimately enhance customer services. The BPR services will include (but may not be limited to) the following areas: OL, VR, CC, DL.

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Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [11/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: **[Enterprise Architecture Roadmap](#)**

### 3.6.2 Solicitation Method

Solicitation Method: **[Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)**

If "Other," specify: Click or tap here to enter text.

Anticipated Amount: [\\$2,000,000](#)

Conducted By: [Agency/state entity](#)

If "Other," specify: Click or tap here to enter text.

**Development Status:** Completed

**Solicitation Number:** TC20-049

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to develop an Enterprise Architecture roadmap (or master blueprint) to proactively and holistically address enterprise responses to disruptive forces by identifying and analyzing DMV's execution of change toward its desired business vision and outcomes. This will create alignment of business planning, operations, automation aspects and the technological infrastructure.

### 3.6.4 Solicitation Contact

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### 3.6.5 Anticipated length of Contract

Contract Start Date: 6/29/2021

Contract End Date: 6/30/2025

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? Under

Solicitation Title: **Special Advisors**

### 3.6.2 Solicitation Method

**Solicitation Method:** Request for Offer/California Multiple Award Schedules (RFO/CMAS)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$3,000,000

**Conducted By:** Agency/state entity

If "Other," specify: Click or tap here to enter text.

**Development Status:** Completed

**Solicitation Number:** TA20-280

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire large scale system implementation subject matter experts to provide advisory support for the DXP program platform and subsequent implementation. The advisors will also provide expertise in project team composition and vendor management.

### 3.6.4 Solicitation Contact

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Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [6/14/2021](#)

Contract End Date: [12/13/2022](#)

Optional Years: [One \(1\) – Six \(6\) month](#)

Contract Start Date: [12/13/2022](#)

Contract End Date: [6/13/2023](#)

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Scrum Master/Agile Coach](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Anticipated Amount:** [\\$1,500,000](#)

**Conducted By:** [Agency/state entity](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Development Status:** [Completed](#)

**Solicitation Number:** [TA20-299](#)

### 3.6.3 Procurement Scope Statement

The purpose of this contract is for the contractor to ensure the product teams understand agile values and principles and follow the processes and practices of the Scaled Agile Framework (SAFe). The Agile Coach will coach DMV executives and the product teams regarding agile tools and techniques and will collaborate with the Scrum Master.

### 3.6.4 Solicitation Contact

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Contact Phone Number: [\(916\) 657-6238](#)



### 3.6.5 Anticipated length of Contract

Contract Start Date: 10/1/2021

Contract End Date: 6/30/2026

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? Under

Solicitation Title: **CPS HR Analysis Recruitment**

### 3.6.2 Solicitation Method

Solicitation Method: Other

If "Other," specify: Joint Powers Authority (JPA)

Anticipated Amount: \$250,000

Conducted By: Agency/state entity

If "Other," specify: Click or tap here to enter text.

Development Status: Completed

Solicitation Number: 20-562

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide ISD with a workforce plan, including an analysis, resulting in a recruitment and staffing strategy for ISD, with a sub-focus on modernization program staffing. The Contractor will also provide a marketing and outreach plan, screening and selection criteria, and staff training plans.

### 3.6.4 Solicitation Contact

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Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [6/1/2021](#)

Contract End Date: [5/31/2022](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Project Manager](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** [\\$3,150,000](#)

**Conducted By:** [Agency/state entity](#)

If "Other," specify: Click or tap here to enter text.

**Development Status:** [Completed](#)

**Solicitation Number:** [TC19-029](#)

### 3.6.3 Procurement Scope Statement

The contractor shall handle the DXP project management activities, including but not limited to: following project goals defined by the Project Director, deliver effective change management and usher the project through the entire project lifecycle, including clearly communicating status, risks and remediation plans to executives and other stakeholders. The contractor will work closely and collaboratively with the State Business and Technical staff, other State organizations, Project Stakeholders, and other DXP project vendors.

### 3.6.4 Solicitation Contact

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### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Contract Management Support](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/California Multiple Award Schedules \(RFO/CMAS\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$550,000

**Conducted By:** Choose an item.

If "Other," specify: Click or tap here to enter text.

**Development Status:** In Progress

**Solicitation Number:** Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to provide an additional layer of insurance to the successful outcome of the project. Consultant will closely monitor deliverable activities, ensuring deadlines will be met in accordance with work order and contract terms/conditions.

### 3.6.4 Solicitation Contact

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### 3.6.5 Anticipated length of Contract

Contract Start Date: 12/1/2021

Contract End Date: 6/30/2026

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Over](#)

Solicitation Title: [Transitional Architecture and Technology](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Formal Competitive Solicitation \(IFB/RFP\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Anticipated Amount:** [\\$20,500,000](#)

**Conducted By:** [Department of Technology](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Development Status:** [Not Started](#)

**Solicitation Number:** [Click or tap here to enter text.](#)

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to design, development, testing and implementation of the transitional architecture and technology required to support the incremental transform of legacy technology services to the DXP target architecture and technology.

### 3.6.4 Solicitation Contact

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### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: **Organizational Change Management**

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$1,250,000

**Conducted By:** [Agency/state entity](#)

If "Other," specify: Click or tap here to enter text.

**Development Status:** [In Progress](#)

**Solicitation Number:** Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

OCM services to focus on the people side of project changes, including changes to business processes, systems and technology, along with how that impacts job duties, roles and organization structures. Effective OCM directly contributes to the project's ability to realize value through faster speed of adoption, higher ultimate utilization, and a greater level of proficiency.

### 3.6.4 Solicitation Contact

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### 3.6.5 Anticipated length of Contract

Contract Start Date: 12/1/2021

Contract End Date: 6/30/2026

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? Under

Solicitation Title: **DMV IT Support Readiness**

### 3.6.2 Solicitation Method

**Solicitation Method:** Request for Offer/Information Technology Consulting Services (ITMSA)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$1,250,000

**Conducted By:** Agency/state entity

If "Other," specify: Click or tap here to enter text.

**Development Status:** Not Started

**Solicitation Number:** Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to review the Department's goals, teams and leaders for digital transformation success by analyzing and identifying the skill gaps of an individual or group of individuals, and then to align the members and stakeholders to ensure program success. Identifying the team members and leaders with the requisite skill sets to create the ideal team for leading the DMV digital transformation.

### 3.6.4 Solicitation Contact

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Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Product Managers/Tech Writers](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** [\\$2,200,000](#)

**Conducted By:** [Agency/state entity](#)

If "Other," specify: Click or tap here to enter text.

**Development Status:** [Not Started](#)

**Solicitation Number:** Click or tap here to enter text.



### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to develop product roadmap and agile requirements that include user stories, epics, themes and agile methodology documentation. The Product Manager is integrated in the product planning process and throughout the Product Lifecycle, gathering and prioritizing product and customer requirements, defining the product features/vision, and working closely with engineering, to deliver winning products that exceed customer expectations.

### 3.6.4 Solicitation Contact

Contact First Name: [Melissa](#)

Contact Last Name: [Stancell](#)

Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Test Bed](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/California Multiple Award Schedules \(RFO/CMAS\)](#)

If "Other," specify: Click or tap here to enter text.

**Anticipated Amount:** \$750,000

**Conducted By:** Agency/state entity

If "Other," specify: Click or tap here to enter text.

**Development Status:** In Progress

**Solicitation Number:** Click or tap here to enter text.

### 3.6.3 Procurement Scope Statement

The purpose of the contractor is to acquire a contractor to provide services in support of the User Acceptance Testing regression testing scripts and data preconditioning process designed to streamline repeatable testing events throughout the DXP project.

#### 3.6.4 Solicitation Contact

Contact First Name: [Melissa](#)

Contact Last Name: [Stancell](#)

Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

### 3.6.1 Solicitation Identifier

[Ancillary](#)

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [Data Migration/Data Repository](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Request for Offer/Information Technology Consulting Services \(ITMSA\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Anticipated Amount:** [\\$4,000,000](#)

**Conducted By:** [Agency/state entity](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Development Status:** [In Progress](#)

**Solicitation Number:** [Click or tap here to enter text.](#)

### 3.6.3 Procurement Scope Statement

The purpose of this contract is to acquire a contractor to develop, establish a modern data repository and to migrate data from legacy obsolete data stores to the new data repository.

### 3.6.4 Solicitation Contact

Contact First Name: [Melissa](#)

Contact Last Name: [Stancell](#)

Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [12/1/2021](#)

Contract End Date: [6/30/2026](#)

Optional Years:

Contract Start Date: [Click or tap to enter a date.](#)

Contract End Date: [Click or tap to enter a date.](#)

### 3.6.1 Solicitation Identifier

Ancillary

Will this procurement be over or under the Department of General Services (DGS) Delegated Purchasing Authority? [Under](#)

Solicitation Title: [IRP Change Request/Reporting Analysis](#)

### 3.6.2 Solicitation Method

**Solicitation Method:** [Non-Competitively Bid \(NCB\)](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Anticipated Amount:** [\\$750,000](#)

**Conducted By:** [Agency/state entity](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Development Status:** [Not Started](#)

**Solicitation Number:** [Click or tap here to enter text.](#)

### 3.6.3 Procurement Scope Statement

[Modifications for current IRP proprietary system.](#)

### 3.6.4 Solicitation Contact

Contact First Name: [Melissa](#)

Contact Last Name: [Stancell](#)

Contact Email: [Melissa.Stancell@dmv.ca.gov](mailto:Melissa.Stancell@dmv.ca.gov)

Contact Phone Number: [\(916\) 657-6238](#)

### 3.6.5 Anticipated length of Contract

Contract Start Date: [7/1/2022](#)

Contract End Date: [6/30/2024](#)

Optional Years:

Contract Start Date: Click or tap to enter a date.

Contract End Date: Click or tap to enter a date.

## 3.7 Stage 3 Solution Requirements

### 3.7.1 Stage 3 Solution Requirements Template

(Attached in email)

### 3.7.2 Stage 3 Requirements Count

**Total Detailed Functional Requirements:** 143

**Total Detailed Non-Functional Requirements:** 195

**Total Detailed Project/Transition Requirements:** 23

**Detailed Requirements Grand Total:** 361

### 3.7.3 Stage 2 Mid-Level Solution Requirement Changes

1. Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity developed any new solution requirements that were not represented in the mid-level solution requirements? No
2. Since approval of the Stage 2 Alternatives Analysis, has the agency/state entity modified (changed or deleted) any mid-level solution requirements? Yes

If response to question 1 or 2 is "Yes":

Enter the percentage of change (%): 36.8%

Describe the nature and scope of the change(s), impact(s) to the recommended solution, and how requirements align with the business objectives established in the Stage 1 Business Analysis: The percentage of change is calculated using the combined total of the detailed requirements submitted in the previously approved Stage 3 divided by the total number of combined requirements in the approved Stage 4. Modifications were made to the OL detailed Functional and Non-Functional requirements consisted of clarifying language based on feedback from potential bidders. The changes have no impact to the recommended alternative, and the requirements remain in alignment with the objectives established in Stage 1.

### 3.7.4 To-Be Business Process Workflow (if applicable)

(Attached in email)

If To-Be business process workflow(s) is not attached, explain why: [Click or tap here to enter text.](#)

## 3.8 Statement of Work (SOW)

### 3.8.1 Completed SOW Sections

List the completed SOW Section(s): [DMV worked closely with the Department of Technology \(CDT\) and Statewide Technology Procurement \(STP\) to finalize the SOW, which is confidential until released with the solicitation. The SOW has been provided to CDT.](#)

### Essential SOW Component Detail

#### SOW Section 18.2. Deliverable Acceptance/Rejection Process

Details related to the procurement deliverable acceptance/rejection process.

**Responsible:** [State](#)

**Performance Deliverable:** [Choose an item.](#)

**Requirement Number:** [SOW \(Attachment A\), Section 18.1](#)

**Methodology/Approach:** Agency/state entity model language used

If "Other," specify: [Click or tap here to enter text.](#)

**Solicitation Number (if applicable):** [Click or tap here to enter text.](#)

#### SOW Section 20. Data Handling and Ownership

Data handling and ownership details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** [Choose an item.](#)

**Requirement Number:** [SOW \(Attachment A\), Section 20.1](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: [Click or tap here to enter text.](#)

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 24. Security – Part 1**

Details related to security and privacy controls and plan(s).

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Exhibit A.2](#)

**Methodology/Approach:** Agency/state entity model language used

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 24. Security – Part 2**

Details related to the National Institute of Standards and Technology (NIST) 800-53 controls.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 24. Security – Part 3**

System Security Plan details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 25. Disaster Recovery**

Disaster recovery (including business continuity/technology recovery) details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Section 25](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 26. Software Needs**

/software needed; price/quantity; physical and performance requirements; etc.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Section 26](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 28. Solution Implementation and Integration**

Solution implementation details

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 29. System Testing and Acceptance**



Details related to solution/testing and acceptance procedures.

**Responsible:** [Both](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Section 29](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 30. Transition of Operation**

Details related to the transition of operations to new contractor or state.

**Responsible:** [Both](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Section 30](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 31. Organizational Change Management (OCM)**

Details how contractor will establish and perform OCM processes and services to facilitate DMV's adoption of the Solution and process improvements.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\),](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **Section 32. Knowledge Transfer and/or Training**

Knowledge transfer and/or Training details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#),

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 33. Maintenance and Operations (M&O)**

Maintenance and operations details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#), [Section](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 35. Warranty**

Warranty details.

**Responsible:** [Contractor](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#), [Section 36](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 36. Service Level Agreements (SLA)**

SLA details.

**Responsible:** [Both](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\), Section 37](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

### **SOW Section 37. Liquidated Damages**

Provision for liquidated damages; calculation method; compensation proportionate to harm; tied to a contractual requirement; and dispute process.

**Responsible:** [State](#)

**Performance Deliverable:** Choose an item.

**Requirement Number:** [SOW \(Attachment A\)](#)

**Methodology/Approach:** [Agency/state entity model language used](#)

If "Other," specify: Click or tap here to enter text.

**Solicitation Number (if applicable):** Click or tap here to enter text.

## **3.8.2 SOW Security Attributes**

1. Does the SOW provide details on the information security and privacy controls that are required (based on the NIST 800-53 controls)? [Yes](#)
2. Does the SOW define how the information security and privacy controls will be procured and implemented? [Yes](#)
3. Does the SOW include provisions for creating the System Security Plan (SSP)? [Yes](#)

### 3.9 Proposed Procurement Planning and Development Dates (Primary Solicitation only)

**Activity:** Solicitation Development Phase

**Start Date:** 4/19/2021

**End Date:** 12/1/2021

**Number of Business Days:** 153 days

**Activity:** Procurement Phase

**Start Date:** 12/2/2021

**End Date:** 6/12/2021

**Number of Business Days:** 115 days

**Activity:** Negotiations

**Start Date:** 4/18/2022

**End Date:** 4/29/2022

**Number of Business Days:** 9 days

**NOTE:** These dates are for the total procurement timeline and are not the only Key Action Dates.

### 3.10 Procurement Risk Assessments and Dependencies (Primary solicitation only)

1. Has the agency/state entity identified procurement-related external dependencies (e.g., supplier viability, stakeholder/customer legal constraints, ancillary contracts, other state or federal legislation)? Yes

If "Yes," describe dependencies below: The availability and competency of the vendors.

2. Has the agency/state entity completed the State Contracting Manual Volume 3, Chapter 4, Section 4.B2.13 Risk Criteria Guidelines and incorporated financial protection measures for the primary solicitation? [Yes](#)
3. Does the agency/state entity intend to maintain ownership of any source code developed for this solution? [Yes](#)

If “Yes,” describe below how ownership will be obtained, maintained, and upgraded: [The source code will be maintained in an escrow account.](#)

4. Will this transaction be financed? [No](#)

If “Yes,” attach the approved State Financial Marketplace Compliance Certification form and agreement to your email submission.

## 3.11 Procurement Administrative Compliance Checklist

Questions may not be all-inclusive.

1. Has the agency/state entity obtained approval from Department of General Services Procurement Division (DGS/PD) or Statewide Technology Procurement (STP) to use an alternative evaluation model other than a 50/50 Cost Split? [Yes](#)

(Attached to email)

If “Yes” or “No,” provide a brief description of the evaluation criteria proposed. [Click or tap here to enter text.](#)

2. Has the agency/state entity received signed Confidentiality statements from all project participants (internal and external)? [Yes](#)
3. Has the agency/state entity received signed Conflict of Interest statements from all project participants (internal and external)? [Yes](#)
4. Has the agency/state entity obtained an exemption from the Disabled Veteran Business Enterprise (DVBE) participation requirements and/or the DVBE participation incentive through an approved DVBE Waiver? [Yes](#)

If "No," provide a brief explanation: [Click or tap here to enter text.](#)

(Attached in email)

5. Does the agency/state entity's solution requirements ensure compliance with the Information Technology Accessibility Policy (SAM Section 4833)? [Yes](#)

6. Has the agency/state entity completed and received approval of the SIMM Section 71 Certification of Compliance with IT Policies? [Yes](#)

[The Section 71 Certification of Compliance is in progress and will be attached prior to submission.](#)

If "Yes," attach the approved certification to your email submission.

7. Has the agency/state entity completed and received approval of a Personal Services Contracts Justification (Government Code Section 19130)? [Yes](#)

If "Yes," attach the approved justification to your email submission.

8. Will the agency/state entity's solicitation ensure compliance with Productive Use requirements? [Yes](#)

## 3.12 Solicitation Readiness

1. Has the agency/state entity started development of a Bidder's Library? [Yes](#)

2. What evaluation methodology was selected for the primary solicitation?  
[Value Effective](#)

Explain the rationale for the selection: A Value Effective Acquisition allows the state to conduct acquisitions that take into consideration, in addition to cost, other important aspects of the bid evaluation process (i.e., warranties, past performance, etc.).

3. Has the agency/state entity started development of the Evaluation (and Selection) Criteria for the primary solicitation? [Yes](#)

4. Has the agency/state entity started development of the Cost Worksheets as part of the evaluation for the solicitation? [Yes](#)

5. Has the agency/state entity started development of the bidder and key staff qualifications as part of the evaluation for the solicitation? [Yes](#)

If "Not applicable," briefly explain why the bidder and key staff qualifications will not be included in the evaluation for the solicitation: Click or tap here to enter text.

6. Has the agency/state entity started development of the bidder and key staff references as part of the evaluation for the solicitation? [Yes](#)

If "Not applicable," briefly explain why the bidder and key staff references will not be included in the evaluation for the solicitation: Click or tap here to enter text.

**End of agency/state entity document.**

**When ready, submit Stage 3 Part A and all attachments in an email to [ProjectOversight@state.ca.gov](mailto:ProjectOversight@state.ca.gov).**

**S3SD Part A – California Department of Technology Use Only**

**Original "New Submission" Date: 11/4/2021**

**Form Received Date: 11/4/2021**

**Form Accepted Date: 11/4/2021**

**Form Status Select: Completed**

**Form Status Date: 12/1/2021**