

# Stage 3 Solution Development (Part A)

Department of Technology, SIMM 19C, Revision 9/8/2016



How to Attach File and Insert Section.p

(Embedded PDF instructions describe how to attach files and/or insert repeating sections.)

# 3.4 General Information

Agency or State Entity Name: Department of Motor Vehicles

Organization Code: 2740

Proposal Name: Legacy Systems Stabilization (LSS)

Department of Technology Project Number: 2740-218

# 3.5 Part A Submittal Information

#### **Contact Information:**

Contact First Name: Brenda Contact Email: Brenda.Obrien@dmv.ca.gov Contact Last Name: O'Brien Contact Phone Number: (916) 657-7167

Part A Submission Date: 01/06/2021

#### Part A Submission Type:

New SubmissionUpdated Submission (Pre-Approval)

 Updated Submission (Post-Approval)
 Withdraw Submission Reason: Select... If "Other," specify:

#### Part A Sections Updated (For Updated Submissions only, check all that apply)

⊠ 3.4 General Information ⊠ 3.7.2 Stage 3 Requirements Count 3.5 Part A Submittal Information ⊠ 3.7.3 Stage 2 Mid-Level Solution **Requirement Changes** □ 3.7.4 To-Be Business Process Workflow ☑ 3.6.1 Solicitation Identifier ⊠ 3.8 Statement of Work (SOW) ☑ 3.8.1 Completed SOW Sections ☑ 3.6.3 Procurement Scope Statement ⊠ 3.8.2 SOW Security Attributes ☑ 3.6.4 Solicitation Contact ⊠ 3.9 Proposed Procurement Planning and **Development Dates** 3.10 Procurement Risk Assessments and ☑ 3.6.5 Anticipated Length of Contract Dependencies ☑ 3.6.6 Anticipated Solicitation Key Action Dates ☑ 3.11 Procurement Administrative Complianc Checklist □ 3.12 Solicitation Readiness ⊠ 3.7 Stage 3 Solution Requirements ☑ 3.7.1 Stage 3 Solution Requirements Template

FES project evolved into separate efforts; Stabilization (LSS) and DMV Modernization (Digital eXperience Platform (DXP)) of legacy systems. The FES Stage 3 is being updated for the LSS scope.				
Part A Project Approval Executive Transmitt	_	<b>U</b> .		
See Attachment				
Condition(s) from Previous Stage(s):				
Condition #				
Condition Category	Choose a	n item.	If "Other," specify:	
Condition Sub-Category			If "Other," specify:	
Condition				
Assessment	Select		If "Other," specify:	
Agency/state Entity Response				
Status			If "Other," specify:	
Insert Condition				
3.6 Procurement Profile				
3.6.1 Solicitation Identifier				
🛛 Primary 🗆 Ancillary 🗆 No Procuremen	nt			
Department of General Services (DGS) Del	egated Purc	hasing Authority:	🛛 Over 🗆 Under	
Solicitation Title: Project Manager				
3.6.2 Solicitation Method				
Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:	
Anticipated Amount million but the			Il contract amount was \$1.5 unt included here is based on project)	
Conducted By		Department of Technology	If "Other," specify:	
Development Status		Completed		
Solicitation Number		TC19-029		

The contractor shall handle the LSS project management activities, including but not limited to: following project goals defined by the Project Director, deliver effective change management and usher the project through the entire project lifecycle, including clearly communicating status, risks and remediation plans to executives and other stakeholders.

The contractor will work closely and collaboratively with the State Business and Technical staff, other State organizations, Project Stakeholders, and other LSS project vendors.

Contact Last Name:
Gonzalez

Contact Email:	Contac	ct Phone Number:			
Rafael.Gonzalez@dmv.ca.	.gov (916)	657-6020			
3.6.5 Anticipated Length	of Contract				
Contract Start Date:	10/08/2019				
Contract End Date:	10/08/2020				
Optional Years:					
Contract Start Date:	10/08/2020				
Contract End Date: 3.6.6 Anticipated Solicitation	10/08/2022				
Activity:	Release of Solicitation	, ,	If "Other," specify:		
Start Date:	7/16/2019	I	n Other, specify.		
End Date:	7/16/2019				
Number of Business Days:				Click here to enter	
Activity:	Contract Award		If "Other," specify:	text.	
Start Date:	10/07/2019				
End Date:	10/07/2019				
Number of Business Days:					
Insert Solicitation Key Action	Insert Solicitation Key Action Date				
3.6.1 Solicitation Identifier					
🗆 Primary 🛛 Ancillary 🗆 N	o Procurement				
Department of General Servic	ces (DGS) Delegated Purc	hasing Authority:		ver 🛛 Under	
Solicitation Title: Acquisition	Consultant				
3.6.2 Solicitation Method	l				
Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	lf "Other," sp	becify:	
Anticipated Amount		\$320,000			
Conducted By		Agency/state entity	If "Other," sp	becify:	
Development Status		Completed			
Solicitation Number		ISD16-0163			

The purpose of this contract is to acquire consulting services to assist with the solicitation development to hire a vendor to implement the proposed solution for the LSS Project. The consultant will assist the DMV with the following:

Collection, facilitation of discussions and writing portions of the Stage 3 Solution Development (S3SD) and solicitation documentation. This will include development of the detailed functional, non-functional, project/transition, mandatory/optional and administrative solution requirements for inclusion into the S3SD and Statement of Work (SOW). The detailed solution requirements will be

derived from the documented mid-level solution requirements from the Stage 2 Alternative Analysis (S2AA) phase of the Project Approval Lifecycle (PAL) process.

3.6.4 Solicitation Contact				
Contact First Name:	Contact Last Name:			
Brenda	O'Brien			
Contact Email:	Contact Phone Number:			
Brenda.Obrien@dmv.ca.go	ov (916) (	657-7167		
3.6.5 Anticipated Length	of Contract			
Contract Start Date:	4/24/2017			
Contract End Date:	7/23/2018			
Optional Years:	7/0//0010			
Contract Start Date:	7/24/2018			
Contract End Date: 3.6.6 Anticipated Solicitat				
5.6.6 Anneipuleu Solicitu	non key Achon Dules		If Click bare	
Activity:	Key Action Dates not procurements, per SIA	· · · · · · · · · · · · · · · · · · ·	"Other, to enter	
Start Date:			specify: text.	
End Date:				
Number of Business Days:				
Insert Solicitation Key Action D	Date			
3.6.1 Solicitation Identifie	r			
□ Primary  ⊠ Ancillary □ No	Procurement			
Department of General Servic	es (DGS) Delegated Purc	hasina Authority:	🗆 Over 🛛 Under	
Solicitation Title: Planning Pho				
3.6.2 Solicitation Method				
5.6.2 Solicitation Memou				
Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:	
Anticipated Amount		\$140,000		
Conducted By	Agency/state If "Other," specify: entity		If "Other," specify:	
Development Status		Completed		
Solicitation Number		ERM17-001		
3.6.3 Procurement Scope Statement				
The purpose of this contract was to acquire a Contractor to provide the DMV LSS Project with Independent Verification and Validation (IV&V) Services for the S2AA through Stage 4 Project Readiness and Approval (S4PRA) of the California Project Approval Lifecycle.				
3.6.4 Solicitation Contact				
Contact First Name:	Contac	:t Last Name:		
Darlene	Miller			

Contact Email:	Contac	ct Phone Number:	
Darlene.Miller@dmv.ca.go	v (916) e	357-8900	
3.6.5 Anticipated Length	of Contract		
Contract Start Date:	10/02/2017		
Contract End Date:	3/31/2019		
Optional Years: Contract Start Date:	4/01/2019		
Contract End Date:	3/31/2020		
3.6.6 Anticipated Solicita		S	
Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.		"Other, to enter
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action I	Date		
3.6.1 Solicitation Identifie	r		
🗆 Primary 🛛 Ancillary 🗆 Na	Procurement		
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🗆 Over 🛛 Under
Solicitation Title: Product Ma	nager		
3.6.2 Solicitation Method			
Solicitation Method		Other	If "Other," specify: VQVP/CMAS/ITMSA
Anticipated Amount		\$500,000	
Conducted By		Agency/state entity	If "Other," specify:
Development Status	Completed		
Solicitation Number	ISD17-0166		
3.6.3 Procurement Scope	Statement		
The purpose of this contract was to acquire professional and technical services with expertise in developing product roadmap, traditional, and agile requirements including user stories, epics, and themes. The artifacts from this contract will be used to assist DMV in preparing for the implementation of the LSS Project using the agile development methodology.			
3.6.4 Solicitation Contact			
Contact First Name:	Contact Last Name:		
Brenda	O'Brien		
Contact Email:	Contact Phone Number:		
Brenda.Obrien@dmv.ca.go	IOV (916) 657-7167		
3.6.5 Anticipated Length			
Contract Start Date:	6/27/2018		
Contract End Date:	6/26/2020		
Optional Years: Contract Start Date:			
Connact start Date:			

Contract End Date:				
3.6.6 Anticipated Solicita	tion Key Action Date	S		
Activity: Start Date:	Key Action Dates not required for ancillary " procurements, per SIMM 19C instructions. "		lf Click here "Other, to enter specify: text.	
End Date:				
Insert Solicitation Key Action D	)ate			
3.6.1 Solicitation Identifie				
Department of General Servic		hasing Authority	🗆 Over 🛛 Under	
Solicitation Title: Requiremen 3.6.2 Solicitation Method	ins Repository Consultar	11		
3.0.2 SUICITATION METHOD				
Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:	
Anticipated Amount		\$300,000		
Conducted By		Agency/state entity	If "Other," specify:	
Development Status		Completed		
Solicitation Number		ISD17-0136		
<b>3.6.3 Procurement Scope Statement</b> The purpose of this contract is to acquire professional and technical services of consultants who have expertise in defining, configuring, standing up and training on enterprise requirement repositories and development team collaboration management.				
3.6.4 Solicitation Contact				
Contact First Name:		ct Last Name:		
	Brenda O'Brien			
Contact Email: Brenda.Obrien@dmv.ca.go		ct Phone Number: 657-7167		
		007-7107		
3.6.5 Anticipated Length of Contract         Contract Start Date:       5/02/2018				
<b>Contract End Date:</b> 5/01/2021				
Optional Years:				
Contract Start Date:				
Contract End Date: 3.6.6 Anticipated Solicitation Key Action Dates				
5.5.5 Amicipuleu solicilu	non key Achon Dale	3	lf Click boro	
Activity:	Key Action Dates not procurements, per SIA		"Other, Click here "Other, to enter specify: text.	

Start Date:

End Date:			
Number of Business Days:			
Insert Solicitation Key Action Date			
3.6.1 Solicitation Identifier			
🗆 Primary 🛛 Ancillary 🗆 No Procurement			
Department of General Services (DGS) Delegated Pure	hasing Authority:	🗆 Over 🛛 Under	
Solicitation Title: Organizational Change Managen	nent		
3.6.2 Solicitation Method			
Solicitation Method	Other	If "Other," specify: PQVP/CMAS/ITMSA	
Anticipated Amount	\$250,000		
Conducted By	Department of Technology	If "Other," specify:	
Development Status	Completed		
Solicitation Number	ISD17-0139		
3.6.3 Procurement Scope Statement			

The purpose of this contract is to acquire professional and technical services of consultants who have expertise in organizational change management.

The scope of this contract will include organizational change management activities. The vendor Organizational Change Management (OCM) Manager will develop the organizational change management program to help prepare the DMV with the changes to the LSS project in adopting the agile development methodology and implementing a new requirements repository. The OCM Manager will focus on processes and methods to help ensure successful adoption of the new software development methodology for internal and external stakeholders. The OCM Manager will establish methods and training services to conduct knowledge transfer and competency development to DMV staff.

3.6.4 Solicitation Contact		
Contact First Name:	Contact Last Name:	
Brenda	O'Brien	
Contact Email:	Contact Phone Number:	
Benda.Obrien@dmv.ca.go	v (916) 657-7167	
3.6.5 Anticipated Length	of Contract	
Contract Start Date:	6/04/2018	
Contract End Date:	6/03/2020	
Optional Years:		
Contract Start Date:		
Contract End Date:		
3.6.6 Anticipated Solicita	tion Key Action Dates	
Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.	lf Click here "Other, to enter specify: text.
Start Date:		
End Date:		

Number of Business Days:			
Insert Solicitation Key Action Date			
3.6.1 Solicitation Identifier			
🗆 Primary 🛛 Ancillary 🗆 No Procurement			
Department of General Services (DGS) Delegated Purc	hasing Authority:	🗆 Over 🛛 Under	
Solicitation Title: Event Driven Language (EDL) Progr	amming Support		
3.6.2 Solicitation Method			
Solicitation Method	Request for Offer/Information Technology Consulting Services (ITMSA)	If "Other," specify:	
Anticipated Amount	\$900,000		
Conducted By	Agency/state entity	If "Other," specify:	
Development Status	Completed		
Solicitation Number	ISD17-0138		
3.6.3 Procurement Scope Statement			

The purpose of this contract is to acquire technical and professional services that will provide technical expertise in IBM's Event Driven Executive (EDX)/EDL programming language.

The contractor will be responsible for capturing and documenting the functions of the existing DMVA VR/CC transactions. It is essential to document how and where these functions interface with other DMV and non-DMV systems to provide an overall picture of potential changes and impact. It will not only be necessary to review the Vehicle Registration (VR)/Control Cashier (CC) programs but also other system level components, including supporting files. Mining the current business functions and rules from the EDL/EDX source code as well as program documentation (i.e. Chapin Charts) is required.

By providing EDL/EDX expertise, the contractor will work in conjunction with other contractors and DMV staff to gather, validate, and document all existing functional and non-functional requirements for VR/CC.

3.6.4 Solicitation Contact			
Contact First Name:	Contact Last Name:		
Brenda	O'Brien		
Contact Email:	Contact Phone Number:		
Brenda.OBrien@dmv.ca.gov	(916) 657-7167		
3.6.5 Anticipated Length of Contract			
Contract Start Date:	5/21/2018		
Contract End Date:	5/20/2021		
Optional Years:			
Contract Start Date:			
Contract End Date:			
3.6.6 Anticipated Solicitation Key	Action Dates		

Activity:	Key Action Dates not procurements, per SIN		If Click here "Other, to enter specify: text.	
Start Date:			-1 <i>1</i> -	
End Date:				
Number of Business Days: Insert Solicitation Key Action I	Date			
3.6.1 Solicitation Identifie	r			
□ Primary ⊠ Ancillary □ No	o Procurement			
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🗆 Over 🛛 Under	
Solicitation Title: Agile Coacl	า			
3.6.2 Solicitation Method				
Solicitation Method		Other	If "Other," specify: VQVP/CMAS/ITMSA	
Anticipated Amount		\$750,000		
Conducted By		Agency/state entity	If "Other," specify:	
Development Status		Completed		
Solicitation Number 3.6.3 Procurement Scope		ISD18-0015		
The primary purpose of this procurement is to select qualified consultants to provide various types of Agile advisory and coaching services. DMV is seeking agile advisory services for the managers on the project leadership teams and operational agile coaches for the sprint team members. The advisory coach will provide conceptual, best practices and advisory services for DMV mangers in the Modernization Program Management Office (MPMO) and the Technical development team. The operational agile coaches will train the sprint team members and guide them through the sprints. This approach will provide a balance of theoretical and practical for the various groups of technical staff and managers.				
3.6.4 Solicitation Contact				
<b>Contact First Name</b> : Brenda	<b>Contac</b> O'Brie	<b>:t Last Name:</b> n		
Contact Email:	Contac	t Phone Number:		
Brenda.Obrien@dmv.ca.go	ov (916)	657-7167		
3.6.5 Anticipated Length of Contract         Contract Start Date:       10/08/2018         Contract End Date:       10/07/2021         Optional Years:       Contract Start Date:         Contract End Date:       Contract End Date:				
3.6.6 Anticipated Solicitation Key Action Dates				
Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.		lf Click here "Other, to enter specify: text.	
Start Date:				

End Date:				
Number of Business Days:				
Insert Solicitation Key Action I				
3.6.1 Solicitation Identifie	r			
□ Primary	o Procurement			
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🗆 Over 🛛 Under	
Solicitation Title: Technology	Strategist			
3.6.2 Solicitation Method				
Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:	
Anticipated Amount		\$875,000		
Conducted By		Agency/state entity	If "Other," specify:	
Development Status		Completed		
Solicitation Number	Clarks and	ISD 18-0187		
	t was to provide guida aintainability, and deplo	<b>e e</b> ,	n performance, availability, nat the DMV LSS project meets	
3.6.4 Solicitation Contact				
Contact First Name:		:t Last Name:		
Jill Contact Email:	Leake	t Phone Number:		
Jill.Leake@dmv.ca.gov		557-5724		
3.6.5 Anticipated Length	. ,			
Contract Start Date:	5/02/2019			
Contract End Date:	5/01/2021			
Optional Years: Contract Start Date:	5/02/2021			
Contract End Date:	5/01/2023			
3.6.6 Anticipated Solicitation Key Action Dates				
Activity:	Key Action Dates not procurements, per SIA		If Click here "Other, to enter specify: text.	
Start Date:				
End Date:				
Number of Business Days: Insert Solicitation Key Action I	Date			
3.6.1 Solicitation Identifie	r			
🗆 Primary 🛛 Ancillary 🗆 No	o Procurement			

Department of General Services (DGS) Delegated Purchasing Authority: ⊠ Over □ Under Solicitation Title: Business Process Re-engineering 3.6.2 Solicitation Method Request for Offer/Master **Solicitation Method** If "Other," specify: Service Agreement (RFO/MSA) **Anticipated Amount** \$1,500,000 Agency/state Conducted By If "Other," specify: entity **Development Status** Completed Solicitation Number ERM18-0046 3.6.3 Procurement Scope Statement The purpose of this contract is to acquire a contractor to provide expert knowledge and skills in business process reengineering methodologies, and utilize those skills to work with the department in rethinking and redesigning the way work is done today; to better support the departments mission surrounding DMV processes and procedures. 3.6.4 Solicitation Contact Contact First Name: **Contact Last Name:** Jill Leake Contact Email: **Contact Phone Number:** (916) 657-5724 Jill.Leake@dmv.ca.gov 3.6.5 Anticipated Length of Contract Contract Start Date: 10/21/2019 Contract End Date: 1/21/2021 **Optional Years:** 1/22/2021 Contract Start Date: 7/21/2021 Contract End Date: 3.6.6 Anticipated Solicitation Key Action Dates If Click here Key Action Dates not required for ancillary "Other, to enter Activity: ,, procurements, per SIMM 19C instructions. text. specify: Start Date: End Date: Number of Business Days: Insert Solicitation Key Action Date 3.6.1 Solicitation Identifier Department of General Services (DGS) Delegated Purchasing Authority: ⊠ Over □ Under Solicitation Title: Project IV&V 3.6.2 Solicitation Method

Solicitation Method		Request for Offer/California Multiple Award Schedules (RFO/CMAS)	If "Other," specify:
Anticipated Amount		\$41,393.80	
Conducted By		Department of Technology	If "Other," specify:
Development Status		Completed	
Solicitation Number		TC19-050	
3.6.3 Procurement Scope	e Statement		
	age 4 through the comp rs will provide an indep	oletion of the project pendent review and o	,
3.6.4 Solicitation Contact	t i i i i i i i i i i i i i i i i i i i		
Contact First Name:	Contac	ct Last Name:	
Jill	Leake		
Contact Email:		ct Phone Number:	
Jill.leake@dmv.ca.gov	(916)	657-5724	
3.6.5 Anticipated Length	of Contract		
Contract Start Date: N/A			
Contract End Date: Optional Years:			
Contract Start Date:			
Contract End Date:			
3.6.6 Anticipated Solicito	ition Key Action Date	S	
Activity:	Key Action Dates not procurements, per SIA	' '	, If Click here "Other, to enter specify: text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action	Date		
3.6.1 Solicitation Identifie	r		
🗆 Primary 🛛 Ancillary 🗆 N	o Procurement		
Department of General Servic			— — — — · · ·
	es (DGS) Delegated Purc	hasing Authority:	🛛 Over 🛛 Under
Solicitation Title: Testing Strat			⊠ Over ⊔ Under
Solicitation Title: Testing Strat 3.6.2 Solicitation Method	regist/Application Testir		⊠ Over ⊔ Under
	regist/Application Testir		If "Other," specify: PQVP/CMAS/ITMSA
3.6.2 Solicitation Method Solicitation Method	regist/Application Testir	Other	If "Other," specify:
3.6.2 Solicitation Method	regist/Application Testir	ng	If "Other," specify:

#### **Development Status**

#### **Solicitation Number**

# Completed TC19-043

### 3.6.3 Procurement Scope Statement

The primary purpose of this procurement is to hire a test strategist/lead and testers. The test strategist will develop the testing strategy; and the testers will create test plans/cases and test the VR and CC applications. This contractor will be working alongside the development team.

The test strategist/lead will develop the methodology to validate that the EASE VR and CC systems meet the business requirements and process transactions correctly. In addition, the contractor will define the specific tasks in different levels of testing and functions within the testing environments. The test strategy will address items such as test data, test cases, regression models and performance testing. Finally, the contractor will ensure that the end user testing environment is established for the business users to perform user acceptance testing.

Additionally, the contractor will test the VR and CC applications. The testers will follow the testing strategies as defined by the test strategy/lead. This is to ensure that the applications meet the business requirements and process transactions correctly. This individual will be performing tasks, such as test data preparation, regression testing, performance testing, and security testing. The contractor will document all findings.

#### 3.6.4 Solicitation Contact

Contact First Name:       Contact Last Name:         Jill       Leake         Contact Email:       Contact Phone Number:         Jill.eake@dmv.ca.gov       (916) 657-5724         SA.5 Anticipated Lengts         Contract Start Date:       1/21/2020         Contract Start Date:       1/21/2022         Optional Years:       1/21/2022         Contract Start Date:       1/21/2022         Optional Years:       If on the second sec
Contact Email:Contact Phone Number:Jill.leake@dmv.ca.gov(916) 657-57243.6.5 Anticipated Length of ContractContract Start Date:1/21/2020Contract End Date:1/21/2022Optional Years:1/21/2022Contract End Date:1/21/2022Contract End Date:1/21/2022Contract End Date:1/20/20243.6.6 Anticipated Solicitor Key Action DatesActivity:Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.If "Other, "other, specify:Start Date:Number of Business Days:Insert Solicitation Key Action Key Action V
Jill.leake@dmv.ca.gov(916) 657-57243.6.5 Anticipated Length of ContractContract Start Date:1/21/2020Contract End Date:1/20/2022Optional Years: Contract End Date:1/21/2022 (2024Contract End Date:1/20/20243.6.6 Anticipated Solicitor Key Action DatesIf "Other, procurements, per SIMM 19C instructions.Activity:Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.Start Date: Lend Date:If Number of Business Days: Insert Solicitation Key ActionNumber of Business Days: Insert Solicitation Key Action
3.6.5 Anticipated Length of Contract         Contract Start Date:       1/21/2020         Contract End Date:       1/20/2022         Optional Years:       1/21/2022         Contract Start Date:       1/20/2024         3.6.6 Anticipated Solicitation Key Action Dates       If         Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If         Start Date:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       View of enter text.         Start Date:       Insert Solicitation Key Action Dates       If
Contract Start Date:       1/21/2020         Contract End Date:       1/20/2022         Optional Years:       1/21/2022         Contract Start Date:       1/20/2024         3.6.6 Anticipated Solicitors       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If "Other, "Other, "Other, text.         Start Date:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       Click here to enter text.         Start Date:       Image: Number of Business Days:       Image: Number of Business Days:       Image: Number of Business Days:         Insert Solicitation Key Action Vertion Vertion Key Action Vertion Vertion Key Action Vertion Key Action Vertion Vertion Key Action Vertion Vertion Vertion Vertion Vertion Vertico Vertion Vertico
Contract End Date: 1/20/2022 Optional Years: Contract Start Date: 1/21/2022 Contract End Date: 1/20/2024 3.6.6 Anticipated Solicitation Key Action Dates Activity: Key Action Dates not required for ancillary procurements, per SIMM 19C instructions. If Other, "Other, "Other, text. Start Date: End Date: Number of Business Days: Insert Solicitation Key Action Dates
Optional Years:       1/21/2022         Contract Start Date:       1/20/2024         3.6.6 Anticipated Solicitation Key Action Dates       If         Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If         Start Date:       Start Date:       Vertice         Number of Business Days:       Insert Solicitation Key Action Dates       Vertice
Contract Start Date:       1/21/2022         Contract End Date:       1/20/2024         3.6.6 Anticipated Solicitation Key Action Dates       If         Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If         Start Date:       End Date:       Vertication Simplements, per SIMM 19C instructions.       Vertication Vertication Vertication         Number of Business Days:       Insert Solicitation Key Action Key Action Simplements       Vertication Vertication Vertication       Vertication Vertication Vertication Vertication
Contract End Date:       1/20/2024         3.6.6 Anticipated Solicitation Key Action Dates         Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.         Start Date:       F         End Date:       Vumber of Business Days:         Insert Solicitation Key Action Dates
3.6.6 Anticipated Solicitation Key Action Dates         Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If "Other, "other, "other, "other, "other, "other, text.         Start Date:       End Date:       Vumber of Business Days:       Insert Solicitation Key Action Date
Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       If "Other, "other, specify: text.         Start Date:       Start Date:       If the start of Business Days:       If the start of Business Days:         Insert Solicitation Key Action Date       If the start of Business Date       If the start of Business Date       If the start of Business Date
Activity:       Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.       "Other, "       "Other, "       to enter text.         Start Date:       Start Dat
Start Date: End Date: Number of Business Days: Insert Solicitation Key Action Date
Number of Business Days: Insert Solicitation Key Action Date
Number of Business Days: Insert Solicitation Key Action Date
Insert Solicitation Key Action Date
3.6.1 Solicitation Identifier
Primary      Ancillary      No Procurement
Department of General Services (DGS) Delegated Purchasing Authority:
Solicitation Title: Print Strategist
3.6.2 Solicitation Method
Solicitation Method Request for If "Other," specify: Offer/Information

	Technology Consulting Services (ITMSA)
Anticipated Amount	\$ 625,000
Conducted By	Agency/state If "Other," specify: entity
Development Status	Completed
Solicitation Number	TA-18334
2/2 Producement Seena Statement	

The primary purpose of this procurement is to provide subject matter expertise in the area of HP Output Server (HPOS) and HP Exstream. DMV currently uses HPOS and HP Exstream in the EASE application to generate document and manage printing at the customer service counters throughout the state of California. The VR and CC functions will leverage and expand existing investments in these technologies.

3.6.4 Solicitation Contact	ł		
Contact First Name:	Contac	ct Last Name:	
Jill	Leake		
Contact Email:	Contac	ct Phone Number:	
Jill.leake@dmv.ca.gov	(916)	657-5724	
3.6.5 Anticipated Length	of Contract		
Contract Start Date:	6/26/2019		
Contract End Date:	6/25/2021		
Optional Years:			
Contract Start Date:	6/26/2021		
Contract End Date:	6/25/2023		
3.6.6 Anticipated Solicita	ition Key Action Date	S	
Activity:	Key Action Dates not procurements, per SIA		If Click here "Other, to enter " specify: text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action I	Date		
3.6.1 Solicitation Identifie	r		
🗆 Primary 🛛 Ancillary 🗆 No	o Procurement		
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🛛 Over 🛛 Under
Solicitation Title: Legacy Lan	auaae		
3.6.2 Solicitation Method	0 0 -		
Solicitation Method		Request for Offer/Information Technology Consulting Services (ITMSA)	If "Other," specify:
Anticipated Amount		\$1,400,000	

Conducted By		Agency/state entity	If "Other," specify:
Development Status		Completed	
Solicitation Number		TC19-053	
3.6.3 Procurement Scope	e Statement		
The purpose of this contract technical and professional languages to perform the to programming, application deve technical analys technical writing testing strategies project manage	et is to acquire a contro services. The Contract following services, inclu elopment, is, and documentation, , and ment. ectly responsible for en deliverables.	or shall provide perso ding, but not limited	onnel experienced with legacy
Contact First Name:		ct Last Name:	
Jill	Leake		
<b>Contact Email</b> : Jill.leake@dmv.ca.gov		ct Phone Number: 657-5724	
3.6.5 Anticipated Length Contract Start Date: 6/26/20 Contract End Date: 6/25/20 Optional Years: Contract Start Date: 6/26	20 23 /2023		
Contract End Date: 6/25/ 3.6.6 Anticipated Solicita		c	
Activity:	Key Action Dates not procurements, per SIA	required for ancillary	d f Click here "Other, to enter specify: text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action I	Date		
Insert Solicitation Key Action I 3.6.1 Solicitation Identifie			
· ·	r		
3.6.1 Solicitation Identifie	<b>r</b> p Procurement	hasing Authority:	⊠ Over □ Under
3.6.1 Solicitation Identifie	r o Procurement ses (DGS) Delegated Purc	hasing Authority:	⊠ Over □ Under
3.6.1 Solicitation Identifie □ Primary	r o Procurement ses (DGS) Delegated Purc	hasing Authority:	🛛 Over 🛛 Under
3.6.1 Solicitation Identifie □ Primary	r o Procurement ses (DGS) Delegated Purc	<b>hasing Authority</b> : Other	⊠ Over □ Under If "Other," specify:
3.6.1 Solicitation Identifie □ Primary	r o Procurement ses (DGS) Delegated Purc		

Conducted By	Agency/state If "Other," specify: entity
Development Status	Completed
Solicitation Number	TC19-066

The purpose of this contract is to acquire a contractor to perform the work necessary to define, develop, test, and implement automated processes required to transmit / receive, transform, validate, verify, reclaim, cleanse, normalize, and establish data quality processes and data synchronization between the DMV VR, Control Cashier (CC), OL, and DL sources and target data repositories. The selected vendor will perform the work necessary to plan, design, develop, configure, test, and implement the data stabilization, data synchronization, data archiving, and data cleansing processes in accordance to DMV and the State's information technology (IT) and security standards. The planning effort will include defining and documenting hardware, software, storage, backup, recovery, data mapping of source to target data, and cloud environment specifications appropriate in size and capability to ensure operational best practices and optimal performance. The selected contractor will perform data quality analysis and cleanup.

### 3.6.4 Solicitation Contact

Contact First Name:	Contac	ct Last Name:	
Rafael	Gonzo		
Contact Email:	Conta	t Phone Number:	
Rafael.Gonzalez@dmv.ca.		657-6020	
	<b>o</b>	037-0020	
3.6.5 Anticipated Length			
Contract Start Date:	6/29/2020		
Contract End Date:	6/28/2021		
Optional Years: Contract Start Date:	6/29/2021		
Contract End Date:	12/28/2022		
3.6.6 Anticipated Solicita		e	
5.0.0 Anneipared Soliend		<b>S</b>	lf Click hare
	Key Action Dates not	required for ancillary	"Other Click here
Activity:	procurements, per SIA	AM 19C instructions.	"Onlei, to enter
			specify: Text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action	Date		
3.6.1 Solicitation Identifie	r		
🗆 Primary 🛛 Ancillary 🗆 No	o Procurement		
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🛛 Over 🛛 Under
Solicitation Title: IBM			
3.6.2 Solicitation Method			
		Request for	
		Offer/Master	
Solicitation Method		Service Agreement	If "Other," specify:
		(RFO/MSA)	
Anticipated Amount		\$4,119,452.39	
		4.7177102.07	

Conducted By	Department of Technology If "Other," specify:
Development Status	Completed
Solicitation Number	TC18-019

Stabilize the DMVA environment and bring it up the standards and practices that should be expected of a modern-day customer service platform. Mitigate the technical debt that has accrued in the hardware (POWER6), networking (SNA) and programming environment (EDL), rendering a DMVA environment that is stable, modern and maintainable. Eliminate the need for scarce EDL programming skills and let DMVA programming and maintenance tasks leverage the deeper Java skills pool that exists within the DMV. Provide a basis for sustained change and continuous customer service innovation where legislative changes and new customer service innovations can be implemented faster and more cost efficiently.

3.6.4 Solicitation Contact			
Contact First Name:	Contac	ct Last Name:	
Jill	Leake		
Contact Email:	Contac	ct Phone Number:	
Jill.leake@dmv.ca.gov	(916)	657-5724	
3.6.5 Anticipated Length	of Contract		
Contract Start Date:	6/24/2019		
Contract End Date:	6/23/2020		
Optional Years:	4 10 4 10 000		
Contract Start Date:	6/24/2020		
Contract End Date:	6/23/2021		
3.6.6 Anticipated Solicita	tion Key Action Date	S	
Activity:	Key Action Dates not procurements, per SIA		lf Click here "Other, to enter "specify: text.
Start Date:			
End Date:			
Number of Business Days:			
Insert Solicitation Key Action	Date		
3.6.1 Solicitation Identifie	r		
□ Primary	o Procurement		
Department of General Servic	es (DGS) Delegated Purc	hasing Authority:	🛛 Over 🛛 Under
Solicitation Title: CGI Techno	logies and Solutions, In	C.	
3.6.2 Solicitation Method			
Solicitation Method		Request for Offer/Master Service Agreement (RFO/MSA)	If "Other," specify:
Anticipated Amount		3,312,890.24	
Conducted By		Department of Technology	If "Other," specify:

### **Development Status**

#### **Solicitation Number**

# Completed TC18-016

3.6.3 Procurement Scope Statement

Stabilize the DMVA environment and bring it up the standards and practices that should be expected of a modern-day customer service platform. Mitigate the technical debt that has accrued in the hardware (POWER6), networking (SNA) and programming environment (EDL), rendering a DMVA environment that is stable, modern and maintainable. Eliminate the need for scarce EDL programming skills and let DMVA programming and maintenance tasks leverage the deeper Java skills pool that exists within the DMV. Provide a basis for sustained change and continuous customer service innovation where legislative changes and new customer service innovations can be implemented faster and more cost efficiently.

# 3.6.4 Solicitation Contact

5.0.4 Jonenanon Comac		
Contact First Name: Jill	Contact Last Name: Leake	
Contact Email:	Contact Phone Number:	
Jill.leake@dmv.ca.gov	(916) 657-5724	
3.6.5 Anticipated Length	of Contract	
Contract Start Date:	6/24/2019	
Contract End Date:	6/23/2020	
Optional Years:		
Contract Start Date:	6/24/2020	
Contract End Date:	6/23/2021	
3.6.6 Anticipated Solicito	ition Key Action Dates	
Activity:	Key Action Dates not required for ancillary procurements, per SIMM 19C instructions.	If Click here "Other, to enter specify: text.
Start Date:		, , ,
End Date:		
Number of Business Days:		
Insert Solicitation Key Action	Date	
Insert Solicitation		

# 3.7 Stage 3 Solution Requirements

# 3.7.1 Stage 3 Solution Requirements Template

Requirements v3.xlsm		
120420 LSS Midlevel		
See Attachment		
Soo Attachment	• • •	

Total Detailed Functional Requirements:	12
Total Detailed Non-Functional Requirements:	46
Total Detailed Project/Transition Requirements:	17
Detailed Requirements Grand Total:	75

3.7.3 Stage 2 Mid-Level Solution Requirement Changes	Yes	No
1. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity developed any new solution requirements that were not represented in the mid-level solution requirements?		
2. Since approval of the Stage 2 Alternatives Analysis, has the Agency/state entity modified (changed or deleted) any mid-level solution requirements?		$\boxtimes$
If question 1 or 2 above is "Yes":		tage of nge:
<ul> <li>Enter the percentage of change in the space provided</li> <li>Describe below the nature and scope of the change(s), impact(s) to the recommended solution, and how requirements align with the business objectives established in the Stage 1 Business Analysis:</li> </ul>	Cha	iige.
The requirements were updated to include the stabilization work activities to be p by the IBM and CGI for the LSS scope.	perform	ed
3.7.4 To-Be Business Process Workflow		
031618 2740-218 Attachment: (File Attachment) If a to-be business process workflow is not attached, explain why below:  Insert Attachment		
3.8 Statement of Work (SOW)		
Attachment: See Attached Solicitation with Part B		
3.8.1 Completed SOW Sections		
Completed SOW Section: Select Completed SOW Section: Select		

Completed SOW Section: Select... Completed SOW Section: Select...

Completed SOW Section: Select... Completed SOW Section: Select...

#### Insert Completed SOW Section

Completed SOW Section:14. Deliverable Acceptance/Rejection ProcessSOW Component Detail:<br/>(See SIMM Section 180<br/>SOW Guidelines for<br/>specific information)Not Applicable

Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	5. Data Handling and Ownership	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	17. Security	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	18. Disaster Recovery	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		

Methodology/Approach:       Select       If "Other," specify:         Solicitation Number:       (If applicable)       20. Hardware and Software Needs         Completed SOW Section:       20. Hardware and Software Needs	
(If applicable)	
Completed SOW Section: 20. Hardware and Software Needs	
SOW Component Detail: Not Applicable	
Responsible: Select	
Performance Deliverable:	
Requirement Number(s):	
Methodology/Approach:         Select         If "Other," specify:	
Solicitation Number: (If applicable)	
Completed SOW Section: 23. System Installation	
SOW Component Detail: Not Applicable	
Responsible: Select	
Performance Deliverable:	
Requirement Number(s):	
Methodology/Approach:         Select or Type         If "Other," specify:	
Solicitation Number: (If applicable)	
Completed SOW Section: 24. System Implementation or Integration	
SOW Component Detail: Not Applicable	
Responsible: Select	
Performance Deliverable:	
Requirement Number(s):	
Methodology/Approach:         Select or Type         If "Other," specify:	
Solicitation Number: (If applicable)	
Completed SOW Section: 26. System Testing and Acceptance Procedures	
<b>SOW Component Detail:</b> Details related to solution/testing and acceptance procedures.	
Responsible: Both	
Performance Deliverable:	
Requirement Number(s): Section 7	
Methodology/Approach:         Agency/state entity model language used         If "Other," specify:	
Solicitation Number: (If applicable)	
Completed SOW Section: 27. Transition of Operation to New Contractor or to State	
SOW Component Detail: Not Applicable	
Responsible: Select	
Performance Deliverable:	
Requirement Number(s):	
Methodology/Approach:         Select         If "Other," specify:	

Solicitation Number: (If applicable)		
Completed SOW Section:	28. Knowledge Transfer and/or Training	
SOW Component Detail:	Knowledge transfer and/or training details.	
Responsible:	Contractor	
Performance Deliverable:		
Requirement Number(s):	Section 9.13	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	29. Maintenance and Operations (M&O)	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	32. Warranty	
SOW Component Detail:	Warranty details.	
Responsible:	Contractor	
Performance Deliverable:		
Requirement Number(s):	Section 13	
Methodology/Approach:	Agency/state entity model language used	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	33. Service Level Agreements (SLAs)	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s):		
Methodology/Approach:	Select	If "Other," specify:
Solicitation Number: (If applicable)		
Completed SOW Section:	34. Liquidated Damages	
SOW Component Detail:	Not Applicable	
Responsible:	Select	
Performance Deliverable:		
Requirement Number(s): Methodology/Approach:	Select	If "Other," specify:

# Solicitation Number:

(If applicable)

3.8	3.2 SOW Security Attributes	Yes	No
1.	Does the SOW provide details on the information security and privacy controls that are required (based on the NIST 800-53 controls)?	$\boxtimes$	
2. an	Does the SOW define how the information security and privacy controls will be procured d implemented?	$\boxtimes$	
3.	Does the SOW include provisions for creating the System Security Plan (SSP)?		$\boxtimes$

# 3.9 Proposed Procurement Planning and Development Dates

Activity

Start Date

**End Date** 

Number of Business Days N/A

Insert Activity

# 3.10 Procurement Risk Assessments and Dependencies

1.	Has the Agency/state entity identified procurement-related external dependencies (e.g., supplier viability, stakeholder/customer legal constraints, ancillary contracts, other state or federal legislation)? If "Yes," describe dependencies below: The availability and competency of the vendors.			
2.	Has the Agency/state entity completed the State Contracting Manual Volume 3, Chapter 4, Section 4.B2.13 Risk Criteria Guidelines and incorporated financial protection measures for the primary solicitation?			
3.	Does the Agency/state entity intend to maintain ownership of any source code developed for this solution? If "Yes," describe below how ownership will be obtained, maintained, and upgraded:			
4.	Will this transaction be financed? If "Yes," attach the approved State Financial Marketplace Compliance Certification form and agreement below.			
	Attachment: (File Attachment)			
3.	11 Procurement Administrative Compliance Checklist			
(G	Questions may not be all-inclusive)	Yes	No	N/A
1.	Has the Agency/state entity obtained approval from Department of General Services Procurement Division (DGS/PD) or Statewide Technology Procurement Division (STPD) to use an alternative evaluation model other than a 50/50 cost split? If "Yes," attach approval below. Attachment: (File Attachment)			
	If "Yes" or "No," below provide a brief description of the evaluation criteria proposed:			
2.	Has the Agency/state entity received signed confidentiality statements from all project participants (internal and external)?			

N/A

Yes

No

3.	Has the Agency/state entity received signed conflict of interest statements from all project participants (internal and external)?			
4.	Has the Agency/state entity obtained an exemption from the Disabled Veteran Business Enterprise (DVBE) participation requirements and/or the DVBE participation incentive through an approved DVBE Waiver? If "Yes," attach the waiver below: Attachment: (File Attachment)			
	If "No," provide a brief explanation below:			
5.	Does the Agency/state entity's solution requirements ensure compliance with the Information Technology Accessibility Policy (SAM Section 4833)?	$\boxtimes$		
6.	Has the Agency/state entity completed and received approval of the SIMM Section 71 Certification of Compliance with IT Policies? If "Yes," attach the approved certification below. Attachment: (File Attachment) See Attachment			
	TC19-029 SIMM 71.pdf			
7.	Has the Agency/state entity completed and received approval of a personal services contracts justification (Government Code Section 19130)? If "Yes," attach the approved justification below. Attachment: (File Attachment) See Attachment			
8.	Will the Agency/state entity's solicitation ensure compliance with productive use requirements?			$\boxtimes$
3.	12 Solicitation Readiness			
1.		Yes	No	N/A
••	Has the Agency/state entity started development of a Bidder's Library?	Yes	No	N/A ⊠
	Has the Agency/state entity started development of a Bidder's Library? What evaluation methodology was selected for the primary solicitation?			
2.	What evaluation methodology was selected for the primary solicitation?			
2. 3.	What evaluation methodology was selected for the primary solicitation? Explain the rationale for selection below: Has the Agency/state entity started development of the evaluation (and selection)		□ Select	
2. 3.	What evaluation methodology was selected for the primary solicitation? Explain the rationale for selection below: Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation? Has the Agency/state entity started development of the cost worksheets as part of		□ Select	
<ol> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	<ul> <li>What evaluation methodology was selected for the primary solicitation?</li> <li>Explain the rationale for selection below:</li> <li>Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation?</li> <li>Has the Agency/state entity started development of the cost worksheets as part of the evaluation for the solicitation?</li> <li>Has the Agency/state entity started development of the bidder and key staff</li> </ul>		□ Select	
<ol> <li>2.</li> <li>3.</li> <li>4.</li> </ol>	<ul> <li>What evaluation methodology was selected for the primary solicitation?</li> <li>Explain the rationale for selection below:</li> <li>Has the Agency/state entity started development of the evaluation (and selection) criteria for the primary solicitation?</li> <li>Has the Agency/state entity started development of the cost worksheets as part of the evaluation for the solicitation?</li> <li>Has the Agency/state entity started development of the bidder and key staff qualifications as part of the evaluation for the solicitation?</li> <li>If "N/A," briefly explain below why bidder and key staff qualifications will not be</li> </ul>		□ Select	

The responses to this section are not applicable because the procurements for the primary and majority of the ancillary contracts needed for the LSS project are already completed.

Stage 3 Solution Development (Part A) – Department of Technology Use Only		
Original "New Submission" Date	1/06/2021	
Form Received Date	1/06/2021	
Form Accepted Date	1/06/2021	
Form Status	Completed	
Form Status Date	4/05/2021	