



# Stage 3 Solution Development (Part B)

Department of Technology, SIMM 19C, Revision 9/8/2016



How to Attach File and Insert Section.p

(Embedded PDF instructions describe how to attach files and/or insert repeating sections.)

## 3.13 General Information

Agency or State Entity Name:

... California Public Utilities Commission (CPUC)

Organization Code:

8660

Proposal Name:

Renewables Portfolio Standard Database (RPSD) Project

Department of Technology Project Number: 8660-081

## 3.14 Part B Submittal Information

Contact Information:

Contact First Name:

Liza

Contact Email:

Liza.Tano@cpuc.ca.gov

Contact Last Name:

Tano

Contact Phone Number:

(415) 703-2909

Mobile (415) 916-2519

Part B Submission Date:

9/25/2020

Part B Submission Type:

New Submission

Updated Submission (Pre-Approval)

Updated Submission (Post-Approval)

Withdraw Submission

Reason: Select...

If "Other," specify:

Part B Sections Updated (For Updated Submissions only, check all that apply)

3.13 General Information

3.17 Protest Processes

3.14 Part B Submittal Information

3.18 Project Management Planning

3.15 Solicitation Package and Evaluation Readiness

3.19 Staffing Allocation

3.16 Public Contract Code (PCC) 6611 Readiness

3.20 Final Solicitation Package Submission

Part B Summary of Changes:

Provided an explanation for N/A option under 3.17 Protest Process as to why the protest process is not applicable for the solicitation as it is a leveraged procurement (California multiple awards schedule / CMAS).

Part B Project Approval Executive Transmittal

Attachment: RPSD\_8660-081\_Stage\_3\_SIMM19G1\_Executive\_Transmittal.pdf



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## Condition(s) from Previous Stage(s):

<b>Condition #</b>	
<b>Condition Category</b>	If "Other," specify:
<b>Condition Sub-Category</b>	If "Other," specify:
<b>Condition</b>	
<b>Assessment</b>	If "Other," specify:
<b>Agency/state Entity Response</b>	
<b>Status</b>	If "Other," specify:

### Insert Condition

Department of General Services (DGS) Delegated Purchasing Authority:  Over  Under  No Procurement

## 3.15 Solicitation Package and Evaluation Readiness

1. Check all sections of the SIMM Section 195 Statewide Technology Procurement Division (STPD) Solicitation Template completed and reviewed for quality assurance:

### Part 1:

- 1. Introduction
- 2. Bidding Instructions
- 3. Administrative Requirements
- 4. Bid Requirements
- 5. Cost
- 6. Proposal/Bid Format and Submission Requirements
- 7. Evaluation
- 8. Informational Attachments

### Part 2:

- Appendix A, Statement of Work
- STD 213, Standard Agreement
- Bidder Qualifications Forms
- Bidder Reference Forms
- Staff Qualifications Forms
- Staff Reference Forms
- Cost Worksheets
- Bidder's Library
- Functional/Non-functional Requirements

2. Describe the breakdown of the total evaluation score to be awarded (point/score) and how the score will be allotted, below:

### Scoring and Point Distribution

Evaluation Area	Maximum Possible Score
	<b>Total Points Possible:</b> 140

### Insert Evaluation Area

	Yes	No	N/A
3. Is the Bidder's Library complete and ready for vendor access?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Does the Agency/state entity anticipate that any confidential information will be posted in the Bidder's Library?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	



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- 5. Has the Agency/state entity tested and validated the evaluation methodology, points, and/or approach?
- 6. Has the Agency/state entity completed development of the bidder and key staff qualifications and the bidder and key staff references?     
 If "Yes," select the approach that will be used to validate the references submitted below:  
**Written (e.g., email)**
- 7. Are all key stakeholders (executive sponsors, business and IT project team, and procurement team) knowledgeable and committed to the evaluation methodology for the solicitation?
- 8. Will the Agency/state entity require the bidder to demonstrate any solution requirements?    
 If "Yes," attach the demonstration script below.  
 Attachment: (File Attachment)
- 9. Have changes been made to the solicitation package (e.g., solution requirements, cost worksheets, evaluation methodology, terms, SOW) as a result of the Statewide Technology Procurement Division (STPD) Pre-Solicitation process?    
 If "Yes," explain changes below:

## 3.16 Public Contract Code (PCC) 6611 Readiness

- |  | Yes                      | No                       | N/A                                 |
|--|--------------------------|--------------------------|-------------------------------------|
| 1. Has the Agency/state entity received approval from Department of General Services (DGS) or the Department of Technology to utilize PCC 6611? If "Yes," attach a preliminary draft of the negotiation plan and the approved form (GSPD 13-003) below:<br>Attachment: (File Attachment) | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

## 3.17 Protest Processes

- 1. Select the protest process being utilized for the primary solicitation:  
 Alternative Protest Process (APP) – if selected, attach below:       Traditional Protest Process  
 Not Applicable (N/A) – if selected, specify below:  
 Attachment: (File Attachment)  
 If the protest process is "N/A" for the solicitation, provide an explanation below:

**CPUC will be using CMAS which is a Leverage Procurement Agreement and not protestable. The State Technology Procurement Division (STPD) will be releasing the Request for Offer on behalf of the CPUC because the purchase will exceed the CPUC's purchasing authority of \$500,000 for CMAS.**

## 3.18 Project Management Planning

- |  | Yes                                 | No                       | N/A                      |
|--|-------------------------------------|--------------------------|--------------------------|
| Are the following project management plans or project artifacts complete, approved by the designated Agency/state entity authority, and available for Department of Technology review? |                                     |                          |                          |
| <b>Project Management Plan</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| If "No," provide the status below; if "N/A," provide an explanation below:   |                                     |                          |                          |
| <b>Change Control Management Plan</b>  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| If "No," provide the status below; if "N/A," provide an explanation below:   |                                     |                          |                          |



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**Configuration Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Data Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Maintenance & Operations (M&O) Transition Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Procurement Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Quality Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Testing Master Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**This is a working document. CPUC will perform UAT, Vendor will perform and maintain Unit Tests, and System Test Plans and Scripts. Vendor will create UAT environment and provide support for defect fixes and Change Request handling. The portion of Master Test Plan that is related to Unit Tests, System and Integration Tests will be updated by the Vendor during the Implementation.**

**Security Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

**Business Continuity Management Plan (including Technology Recovery Plan)**

If "No," provide the status below; if "N/A," provide an explanation below:

We have a Recovery Management Plans and a confidential Information System Recovery Plan that will not be posted.

**Risk Management Plan**

If "No," provide the status below; if "N/A," provide an explanation below:

## 3.19 Staffing Allocation

**Project Team Role**

Project Manager

If "Other," specify:

**Quantity**

1

**Level of Participation**

30 %

**Classification (State Resources Only)**

Other

If "Other," specify: IT Supervisor - I

**Source**

Redirected

**Tenure/Time Base**

Permanent

**Project Team Role**

Business Analyst

If "Other," specify:

**Quantity**

1

**Level of Participation**

30%

**Classification (State Resources Only)**

Associate Information Systems Analyst (Specialist)

If "Other," specify:

**Source**

Redirected



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<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	SME	If "Other," specify:
<b>Quantity</b>	1	
<b>Level of Participation</b>	15%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: PURA - IV
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Tester	If "Other," specify:
<b>Quantity</b>	1	
<b>Level of Participation</b>	10%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: PURA-II to PURA-IV
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Other	If "Other," specify: Project Director
<b>Quantity</b>	1	
<b>Level of Participation</b>	15% to 20%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: PURA - IV
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Contract Manager	If "Other," specify:
<b>Quantity</b>	1	
<b>Level of Participation</b>	10%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: IT Supervisor - I
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Enterprise Architect	If "Other," specify:
<b>Quantity</b>	1	
<b>Level of Participation</b>	< 5%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: IT Manager - I
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Information Security Officer	If "Other," specify:
<b>Quantity</b>	1	



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<b>Level of Participation</b>	< 5%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: IT Manager - I
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Procurement Official	If "Other," specify:
<b>Quantity</b>	1	
<b>Level of Participation</b>	5%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: IT Manager - I
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	
<b>Project Team Role</b>	Other	If "Other," specify: ad hoc consulting with IT Specialists
<b>Quantity</b>	1	
<b>Level of Participation</b>	10%	
<b>Classification (State Resources Only)</b>	Other	If "Other," specify: IT Specialist – I or IT Specialist II
<b>Source</b>	Redirected	
<b>Tenure/Time Base</b>	Permanent	

The above team will perform roles specified above and interact with Vendor, IV&V Vendor, and Independent Project Oversight Consultant to execute the Project.

## 3.20 Final Solicitation Package Submission

**Attachment:**

CPUC\_RPSD\_RFO\_Package.zip (file contains multiple attachments – some of them are listed in Stage 3 Part-A document)

Insert Attachment

### Stage 3 Solution Development (Part B) – Department of Technology Use Only

<b>Original "New Submission" Date</b>	11/18/2020	
<b>Form Received Date</b>	11/18/2020	
<b>Form Accepted Date</b>	11/18/2020	
<b>Form Status</b>	Completed	
<b>Form Status Date</b>	2/02/2021	
<b>Form Disposition</b>	Approved	If "Other," specify:
<b>Form Disposition Date</b>	2/02/2021	